

Date: August 13, 2026
To: Board of Directors, Arcata Fire District
From: Chris Emmons, Fire Chief
Subject: Adopt Resolution 26-350 Declaring Certain Items as Surplus Property and authorized the Fire Chief to dispose of said items as outlines in the Surplus Property Policy and Guidelines

Background

Staff members have been involved in annual cleaning and inventory of equipment at the fire stations. Currently staff have determined that there is District property that is no longer needed, usable or serviceable by the District. The District Board has an adopted Surplus Property Policy and Guideline. It is pursuant to this policy that staff is requesting the Board consider and approve.

Recommendation

Staff Recommends the Board review the information, take public comment, discuss and approve Resolution 26-350, declaring the item in Exhibit A to the Resolution, as Surplus property and authorize the Fire Chief to dispose of said items as outlines in the Surplus Policy and Guidelines.

District Funds Requested/Required

- ☒ No Impact/Not Applicable
- ☐ Funding Source Confirmed:
- ☐ Other:

Alternatives

The Board has the following alternatives:

1. Take no action
2. With direction, refer the topic back to staff for further consideration

Attachments

- Attachment 1- Resolution 26-350
- Attachment 2- Exhibit A
- Attachment 3- Surplus Property Policy and Guidelines

Resolution Number: 26-350

A RESOLUTION OF THE ARCATA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS APPROVING DISPOSAL OF SURPLUS EQUIPMENT AND SUPPLIES

WHEREAS, by adoption of and in compliance with Resolution 17-181, the Board authorizes for the disposal of surplus equipment and supplies; and

WHEREAS, the Arcata Fire District (the “District”) owns the items as described in the attached Exhibit A (collectively, the “Equipment”); and

WHEREAS, the Chief of the Arcata Fire Protection District hereby finds that the Equipment has outlived its useful life or is surplus and that it is no longer necessary, useful, or in the best interest of the District to retain ownership of the Equipment; and

WHEREAS, it is in the best interest of the District to dispose of the Equipment listed herein as Exhibit A, in accordance with the Surplus Property Policy and Guidelines adopted in Resolution 17-181.

NOW THEREFORE, BE IT RESOLVED THAT the Arcata Fire Protection District Board of Directors hereby declares the property listed in Exhibit A as excess to District need and directs the Fire Chief, or his designee, sell, trade-in or donate said property in accordance with policy.

ADOPTED, SIGNED AND APPROVED at a duly called meeting of the Board of Directors of the Arcata Fire Protection District by the following polled vote:

Ayes:

Nays:

Abstain:

Absent:

DATED: August 13, 2026

Signed:

Nicole Johnson, President

Attest:

Anali Gonzalez, Board Clerk/Secretary

Attachment 2

**Exhibit A
Surplus Equipment**

Fire Hose

7 lengths of 1.75 Inch Hose
5 Lengths of 2.5 Inch Hose
14 Lengths of 3 Inch Hose
45 Lengths of 5 Inch Hose

Attachment 3

Surplus Property Policy and Guidelines