

District Board Members

Blaine Maynor
Division 1
Nicole Johnson
Division 2
Randy Mendosa
Division 3
Eric Loudenslager - President
Division 4
Jason Akana - Vice President
Division 5



District Staff

Chris Emmons
Interim Fire Chief
Katie Hill
Deputy Clerk

Regular Board Meeting
July 9, 2024
5:30 PM
Location: 631 9th Street, Arcata
Arcata Station Classroom

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ATTENDANCE & DETERMINATION OF QUORUM

APPROVAL OF AGENDA

SPECIAL PRESENTATION

1. Presentation of a Community Service Award

PUBLIC COMMENT/ASSOCIATION REPORTS

Pg. 4

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 et seq.) and may be limited to three (3) minutes for any person addressing the Board. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.

1. Local 4981 Monthly Report Pg. 5
2. Arcata Volunteer Fire Association Report Pg. 6

CLOSED SESSION

At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments,

personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.

1. Conference with Real Property Negotiators (Gov. Code section 54956.8.)
Property: 631 9th Street, Arcata CA 95521
Agency negotiator: *District Counsel, Ryan Plotz*
Negotiating parties: *Arcata Volunteer Firefighters Association*
Under negotiation: *Lease agreement for 631 9th Street, Arcata Station*

CONSENT CALENDAR

Pg. 7

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

1. Minutes from June 11, 2024 Regular Meeting Pg. 8
2. Minutes from June 11, 2024 Special Meeting Pg. 13
3. Minutes from June 19, 2024 Special Meeting Pg. 14
4. June 2024 Financial Report Pg. 16
5. Job Description Update to Assistant Chief Job Description Pg. 33
 - a. Attachment 1 - Assistant Chief Job Description Revision
6. Adopt Resolution 24-314, Authorizing the Update of Signers for the Arcata Fire District’s Accounts with Redwood Capital Bank, CalTRUST and the County of Humboldt Treasury Accounts Pg. 41
 - a. Attachment 1 - Resolution 24-314 Pg. 42
 - b. Attachment 2 - Authorized Signers for Auditor-Controller Pg. 43
7. Update to District Policy 208: Travel Request & Expense Reimbursement Pg. 44
 - a. Attachment 1 - Policy 208 with Updates Pg. 45

DISTRICT BUSINESS

Pg. 50

1. Review of the Civil Grand Jury Report Titled, “Arcata Fire District - Dwindling Resources = Dwindling Services” Pg. 51
 - a. Attachment 1 - Civil Grand Jury Report Pg. 52
 - b. Attachment 2 - AFD Board of Directors Response to Civil Grand Jury Pg. 67

CORRESPONDENCE & COMMUNICATIONS

Pg. 72

1. Public Correspondence
 - a. Thank you card and pictures from McKinleyville Head Start - Captain Marcus Lillard and previous Engineer Ryan Dixon Pg. 73
2. Committee Reports
 - a. Fire Station Ad-Hoc Committee (*Maynor, Akana*)
 - b. AVFA, L4981, AFD Relations Ad-Hoc Committee (*Maynor*)
 - c. FY 2024/25 Budget Committee (*Johnson, Loudenslager*)
 - d. Chief’s Evaluation Committee (*Loudenslager, Mendosa*)

ADJOURNMENT

Next Regular Board Meeting is scheduled for August 13, 2024, Arcata Downtown Station Classroom, 631 9th Street in Arcata at 5:30 pm.

Prepared by: Katie Hill, Deputy Clerk of the Board

The Arcata Fire Protection District ("District"), in compliance with the Americans with Disabilities Act ("ADA"), individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, shall make their request by calling (707)825-2000, no later than 48 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority of, or all, the Board in advance of a meeting may be viewed at 2149 Central Avenue, McKinleyville, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Board Secretary, at (707) 825-2000. The meeting agenda is posted at least 72 hours in advance of regular scheduled meetings, at the following locations:

- *District's Headquarters' Building, 2149 Central Avenue, McKinleyville, CA 95519*
- *Arcata Downtown Station, 631 9th Street, Arcata, CA 95521*
- *Mad River Station, 3235 Janes Road, Arcata, CA 95521*
- *The Arcata Fire Protection District website: www.arcatafire.org*