

District Board Members

Blaine Maynor
Division 1
Nicole Johnson
Division 2
Randy Mendosa
Division 3
Eric Loudenslager - President
Division 4
Jason Akana - Vice President
Division 5



District Staff

Justin McDonald
Fire Chief
Becky Schuette
Clerk of the Board

Regular Board Meeting

March 12, 2024

5:30 PM

Location: 631 9th Street, Arcata
Arcata Station Classroom

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ATTENDANCE & DETERMINATION OF QUORUM

APPROVAL OF AGENDA

PUBLIC COMMENT/ASSOCIATION REPORTS

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 et seq.) and may be limited to three (3) minutes for any person addressing the Board. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.

CONSENT CALENDAR

Pg. 4

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

1. Minutes from February 13, 2024, Regular Meeting Pg. 5
2. February 2024 Financial Report Pg. 9
3. Approve Employment Agreement Between Arcata Fire Protection District

- and Fire Chief Christopher Emmons Pg. 27
- 4. Accept Written Measure F Citizen Advisory Committee Report from
FY 2022/23 Pg. 36
- 5. Approve revision to Policy P208 Travel Policy Pg. 40

DISTRICT BUSINESS Pg. 45

- 1. Approve the Purchase of a New Engine from Golden State Fire Apparatus
and Authorize the Fire Chief to Sign the Agreement Pg. 46
 - a. Attachment 1 - Humboldt Area Foundation Grant Award Letter Pg. 47
 - b. Attachment 2 - Proposal from Golden State Fire Pg. 50
- 2. Adopt Resolution No. 24-301 Approving the Form and Authorizing the
Execution and Delivery of Certain Financing Documents for the Purpose of
Purchasing a New Fire Engine, and Authorizing Other Related Actions in
Connection Therewith Pg. 228
 - a. Attachment 1 - Community Leasing Quote Pg. 231
 - b. Attachment 2 - Loan Agreement Pg. 232
 - c. Attachment 3 - Irrevocable Payment Instructions Pg. 281
 - d. Attachment 4 - Resolution 24-301 Pg. 286
- 3. Consider and Provide Staff Direction as to the Reinstatement of Board
Member Compensation Pg. 290
 - a. Attachment 1 - Final Draft of Proposed Ordinance Pg. 292
 - b. Attachment 2 - Draft changes to Board Policy manual section
3.2 & 3.3 Pg. 297
- 4. Consider Approval of the Fiscal Year 2023/24 Mid-Year Amended
Budget Pg. 299
 - a. Attachment 1- Draft FY 2023/24 Mid-Year Amended Budget Pg. 301
- 5. Request for Nominations for Humboldt Local Agency Formation
Commission (LAFco) Pg. 304
 - a. Attachment 1 - Request for Nominations to Serve on LAFCo Pg. 306
 - b. Attachment 2 - Special District Member Regular Nomination
Form 2024 Pg. 308
 - c. Attachment 3 - Special District Member Candidate Information
Sheet 2024 Pg. 309

CORRESPONDENCE & COMMUNICATIONS Pg. 310

- 1. Public Correspondence
 - a. AVFA Monthly Activity Report Pg. 311
- 2. Committee Reports
 - a. Fire Station Ad-Hoc Committee (*Maynor, Akana*)
 - b. AVFA, L4981, AFD Relations Ad-Hoc Committee (*Maynor*)
 - c. FY 2023/24 Budget Committee (*Johnson, Loudenslager*)
 - i. *Fiscal Year 23/24 ad hoc committee has completed assignment.
A new ad hoc committee assignment for FY 2024/25 Budget
development*
- 3. Fire Chief's Monthly Report Pg. 312
- 4. Director Matters

CLOSED SESSION

At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.

None Scheduled

ADJOURNMENT

Next Regular Board Meeting is scheduled for April 9, 2024, Arcata Downtown Station Classroom, 631 9th Street in Arcata at 5:30 pm.

Prepared by: *Katie Hill, Clerk of the Board Trainee*

The Arcata Fire Protection District ("District"), in compliance with the Americans with Disabilities Act ("ADA"), individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, shall make their request by calling (707)825-2000, no later than 48 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority of, or all, the Board in advance of a meeting may be viewed at 2149 Central Avenue, McKinleyville, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Board Secretary, at (707) 825-2000. The meeting agenda is posted at least 72 hours in advance of regular scheduled meetings, at the following locations:

- *District's Headquarters' Building, 2149 Central Avenue, McKinleyville, CA 95519*
- *Arcata Downtown Station, 631 9th Street, Arcata, CA 95521*
- *Mad River Station, 3235 Janes Road, Arcata, CA 95521*
- *The Arcata Fire Protection District website: www.arcatafire.org*