



BOARD OF DIRECTORS

*Nicole Johnson (Division 2) – President, Randy Mendosa (Division 3) – Vice-President,
Rene Campbell (Division 1) – Director, Elena David (Division 4) – Director,
David Rosen (Division 5) – Director*

***Regular Board Meeting
August 11, 2020
5:30 p.m.***

Location: Remote Via Zoom

In order to meet the State required Shelter in Place mandate, this Regular Board Meeting of the Board of Directors for the Arcata Fire Protection District will be held via remote access using Zoom.

You may join from a smart device or computer by copy and pasting this link into your web browser: <https://us02web.zoom.us/j/551748203>

Meeting ID: 551 748 203

AGENDA

1) CALL TO ORDER

2) PLEDGE OF ALLEGIANCE

3) ATTENDANCE AND DETERMINATION OF QUORUM

4) APPROVAL OF AGENDA

5) PUBLIC COMMENT

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M Brown Open Meeting Act (Government Code § 54950 et seq.) and may be limited to three (3) minutes for any person addressing the Board. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.

6) CONSENT CALENDAR

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

6.1 Approval of Minutes from July 14, 2020 Regular Meeting **Pg. 3**

6.2 June 2020 Financial Report **Pg. 7**

7) PUBLIC HEARING

These are items of a Quasi-Judicial or Legislative nature. Public comments relevant to these proceedings are invited.

There is no public hearing scheduled.

8) OLD BUSINESS

- 8.1 2020 Biennial Review of the Conflict of Interest Code Pg. 20
Attachment 1 – 2020 Local Agency Biennial Notice Pg. 21

9) NEW BUSINESS

- 9.1 Measure F Pass/Fail 5 Year Plan Overview Pg. 22
Attachment 1 – Measure F Pass - 5 Year Plan Pg. 24
Attachment 2 – Measure F Fail - 5 Year Plan Pg. 28

10) CORRESPONDENCE

- 10.1 Letter and Gift of Masks from Christopher Mackinney Pg. 32

11) MONTHLY ACTIVITY REPORTS

- 11.1 Chief's Report Pg. 33
11.2 Committee Reports
11.3 Director Matters
11.4 Bargaining Group & Association Reports Pg. 38

12) CLOSED SESSIONS

At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.

There is no closed session scheduled.

13) ADJOURNMENT

Next Regular Board Meeting is scheduled for **September 8, 2020 at 5:30 pm.**

Prepared by: *Becky Schuette, Clerk of the Board*

The Arcata Fire Protection District ("District"), in compliance with the Americans with Disabilities Act ("ADA"), individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, shall make their request by calling (707)825-2000, no later than 48 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed at 2149 Central Avenue, McKinleyville, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Board Secretary, at (707) 825-2000.

The meeting agenda is posted at least 72 hours in advance of regular scheduled meetings, at the following locations:

- *District's Headquarters' Building, 2149 Central Avenue, McKinleyville, CA 95519*
- *Arcata Downtown Station, 631 9th Street, Arcata, CA 95521*
- *Mad River Station, 3235 Janes Road, Arcata, CA 95521*
- *The Arcata Fire Protection District website: www.arcatafire.org*



MINUTES

Regular Board Meeting

July 14, 2020

5:30 p.m.

Location: Remote Via Zoom

Board of Directors

*Nicole Johnson (Division 2) - President, Randy Mendosa (Division 3) - Vice-President,
Rene Campbell (Division 1) - Director, Elena David (Division 4) - Director
David Rosen (Division 5) - Director*

1. CALL TO ORDER

The regular session of the Board of Directors for the Arcata Fire District was called to order by President Nicole Johnson at 5:31 pm.

2. PLEDGE OF ALLEGIANCE

There was no pledge of allegiance.

3. ATTENDANCE AND DETERMINATION OF A QUORUM

The meeting continued with a quorum and the following were present remotely via zoom: President Nicole Johnson, Vice President Randy Mendosa, Director Rene Campbell, Director Elena David and Director David Rosen.

Additional District administrative staff included Fire Chief Justin McDonald, Battalion Chief Sean Campbell and Board Secretary Becky Schuette.

4. APPROVAL OF AGENDA

It was moved to approve the agenda.

Prior to the roll call, Chief McDonald requested that item 9.1 be called after the Consent Calendar in order to speed up the process for the guest to speak.

The motion was restated to include approval of the agenda with moving item 9.1 right after the Consent Calendar.

Motion: Campbell; **Second:** David

Roll Call: Ayes; Campbell, David, Mendosa, Rosen and Johnson

Motion Carries

5. PUBLIC COMMENT

There were no public comments.

6. CONSENT CALENDAR

6.1 Approval of Minutes from June 9, 2020 Regular Meeting

6.2 Approval of Minutes from July 1, 2020 Special Meeting

6.3 June 2020 Financial Report

6.4 Adopt Resolution 20-223 with Exhibit A, Acknowledging Receipt of a Report Regarding Annual Fire and Life Safety Inspections

6.5 Adopt Resolution 20-224 with Exhibit A, Approving Revisions to the Master Salary Schedule Adopted on August 16, 2016

6.6 Authorize the Fire Chief to Execute the Attached Memorandum of Understanding with the County of Humboldt to Join on Their Contract with CalFire for Dispatch Services

Prior to approval of the minutes, Secretary Schuette pointed out a correction to the minutes for June 9, 2020. Item 8.1 under Old Business, page 6 of the packet, the words "Motion Carries" need to be added following the Roll Call votes.

There was no public comment and no comments from the Board.

It was moved to approve the consent calendar with the noted correction to Item 8.1 in the June 9, 2020 minutes.

Motion: Campbell; Second: David

Roll Call: Ayes; Campbell, David, Mendosa, Rosen and Johnson

Motion Carries

Item 9.1 was moved ahead of item 7.0 at the request of Chief McDonald.

9.1 Consider Contracting with Stepping Stone Diversity Consulting and Authorize the Release of Funds from the County Treasury Contingency Fund, Training

Reserve: Chief McDonald reviewed his staff report and introduced one of the co-directors to Stepping Stone Diversity, Melissa Meiris, who explained the proposal and its purpose. She explained that the survey they would conduct would include staff and the Board and would result in analysis and a final report.

Director Johnson queried if the survey would also include gender equity and Ms. Meiris believes it would be feasible to include those types of questions.

Following brief comments by the a few Directors, President Johnson called for public comment and the following public members made comments:

Scott Gordinier

There were no further comments from the Board or the public.

It was moved to contract with Stepping Stone Diversity Consulting to develop a racial equity action plan and Authorize the Release of Funds from the County Treasury Contingency Fund, Training Reserve.

Motion: Mendosa; Second: Campbell

Roll Call: Ayes; Campbell, David, Mendosa, Rosen and Johnson

Motion Carries

7. PUBLIC HEARING

There was no public hearing.

8. OLD BUSINESS

8.1 Discussion And Possible Action Approving Ordinance No. 20-20 and Adopting Resolution No. 20-225 Submitting To The Voters At The Statewide Election On

November 3, 2020, A Proposed Ordinance Adjusting The Rate Of A Fire Protection Special Tax; Requesting The Board Of Supervisors Of Humboldt County To Consolidate Said Election With The Statewide Election; And Directing The District Clerk To Take Any And All Actions Necessary Under Law To Prepare For And Conduct The Election: Chief McDonald explained that this was a redo of the previous tax measure with two changes which include a late fee and update to the ballot language. He explained the language included a reference to the two stations as well as the communities we serve. He specified that action required three parts and specified what they should be, as listed, in his recommendation.

There were no comments from the Board and the following members of the public commented:

Mad River Valley Cattleman's Association, via chat text
Sean Campbell
Steve Cole

There were no further comments from the Board or the public.

The following three motions were made:

It was moved to waive reading of the entire ordinance and read by title and number only.

Motion: Mendosa; Second: Campbell

Roll Call: Ayes; Campbell, David, Mendosa, Rosen and Johnson

Motion Carries

It was moved to approve Ordinance No.20-20, An Ordinance of the Arcata Fire Protection District Adjusting the Rate of a Fire Protection Special Tax in Order to Continue to Provide Quality Local Fire Protection, Rescue and Other Essential Services

Motion: Mendosa; Second: Campbell

Roll Call: Ayes; Campbell, David, Mendosa, Rosen and Johnson

Motion Carries

It was moved to Adopt Resolution No.20-225 Submitting To The Voters At The General Election On November 3, 2020, A Proposed Ordinance Adjusting The Rate Of A Fire Protection Special Tax; Requesting The Board Of Supervisors Of Humboldt County To Consolidate Said Election With The Statewide Election; And Directing The District Clerk To Take Any And All Actions Necessary Under Law To Prepare For And Conduct The Election.

Motion: Mendosa; Second: Campbell

Roll Call: Ayes; Campbell, David, Mendosa, Rosen and Johnson

Motion Carries

9. NEW BUSINESS

Item 9.1 was called earlier in the meeting.

9.2 2020 Biennial Notice of Conflict of Interest Code: Secretary Schuette advised the Board that this item was for information only, with the request that updates and changes be noticed to the Board Secretary in advance of the next Regular meeting for presentation.

There were no comments from the Board or the public.

This item was for information only and will be returned to the next Regular meeting agenda. No action was taken.

10. CORRESPONDENCE

President Johnson reviewed the correspondence.

There were no comments or questions from the Board and no public comments.

11. MONTHLY ACTIVITY REPORTS

11.1 Chiefs Report - Chief McDonald reviewed his staff report. He added that PlansWest has reached out regarding the north area of McKinleyville up to Big Lagoon protected by the CalFire Trinidad Station. They were inquiring about contracting with and assisting Westhaven Fire, for a fee, when the CalFire contract for that area expires next year.

The switch to Tier 2 dispatch service with CalFire is being led by Battalion Chief Campbell. Battalion Chief Campbell further explained some of the processes and changes that will be occurring.

11.2 Committee Reports - There were no committee reports.

11.3 Director Matters - There were no comments from the Directors.

11.4 Bargaining Group & Association Reports

Local 4981 - Anthony Benelisha advised that the Local voted to support the tax measure. He also advised that he has returned to work and noticed the upturn in responses.

Arcata Volunteer Firefighters Association (AVFA) - Dave White advised that Bayside items are being relocated to prep it for sale. AVFA members have taken roles in the Friends of the Arcata Fire District group, mentioning Roy Willis specifically.

Director Mendosa mentioned that there was a Friends of the Arcata Fire District meeting on Thursday at 3pm via zoom. President Johnson added that additional information on the group can be found on Nextdoor and Facebook.

12. CLOSED SESSION

There was no closed session scheduled.

13. ADJOURNMENT

President Johnson adjourned the meeting at 6:24 pm.

Motion: David; **Second:** Mendosa

The next Regular Meeting is scheduled for **August 11, 2020 at 5:30 pm.**

Respectfully submitted,

Becky Schuette
Clerk of the Board

10:00 AM
08/06/20
Accrual Basis

ARCATA FIRE DISTRICT
Balance Sheet
As of July 31, 2020

	<u>Jul 31, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
DONATIONS	-155.00
CCCU CHECKING	42,785.10
COUNTY TREASURY	1,900,950.49
C.T. CAPITAL IMPROVEMENTS 2013	188,630.22
C.T. CONTINGENCY DESIGNATN 2011	
TRAINING RESERVE	17,000.00
C.T. CONTINGENCY DESIGNATN 2011 - Other	39,596.13
Total C.T. CONTINGENCY DESIGNATN 2011	<u>56,596.13</u>
C.T. PERS DESIGNATION 2012	30,333.00
COAST CENTRAL SAVINGS	762.03
Total Checking/Savings	<u>2,219,901.97</u>
Accounts Receivable	
1200 · ACCOUNTS RECEIVABLE	93,188.15
Total Accounts Receivable	<u>93,188.15</u>
Other Current Assets	
ACCT RECV - COUNTY TREASURY	276,263.38
GRANT REIMBURSEMENT RECEIVABLE	9,600.00
INTEREST RECEIVABLE	9,500.00
PREPAID EXPENSE	28,787.89
Total Other Current Assets	<u>324,151.27</u>
Total Current Assets	<u>2,637,241.39</u>
Fixed Assets	
BUILDINGS AND IMPROVEMENTS	2,329,696.91
EQUIPMENT	3,972,934.56
LAND	224,630.00
ACCUMULATED DEPRECIATION	-2,849,439.00
Total Fixed Assets	<u>3,677,822.47</u>
Other Assets	
DEFERRED OUTFLOWS-PENSION	1,666,614.00
DEFERRED OUTFLOWS-OPEB	281,304.00
Total Other Assets	<u>1,947,918.00</u>
TOTAL ASSETS	<u><u>8,262,981.86</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · ACCOUNTS PAYABLE	44,280.07
Total Accounts Payable	<u>44,280.07</u>

ARCATA FIRE DISTRICT
Balance Sheet
As of July 31, 2020

	<u>Jul 31, 20</u>
Credit Cards	
US BANK	1,177.54
Total Credit Cards	1,177.54
Other Current Liabilities	
ACCOUNTS PAYABLE 2	28,787.89
ACCRUED EXPENSES - OTHER	52,462.81
ACCRUED INTEREST EXPENSE	7,604.55
COMPENSATION TIME OFF	28,617.03
WAGES PAYABLE	99,330.60
2100 · PAYROLL LIABILITIES	
457 DEDUCTION	2,975.00
CA WITHHOLDING	2,213.50
FEDERAL WITHHOLDING	5,263.46
MEDICARE - BOTH	1,458.50
SOCIAL SECURITY - BOTH	414.80
SURVIVOR BENEFIT	33.48
2100 · PAYROLL LIABILITIES - Other	3,538.36
Total 2100 · PAYROLL LIABILITIES	15,897.10
Current portion of L/T Debt	152,696.22
Total Other Current Liabilities	385,396.20
Total Current Liabilities	430,853.81
Long Term Liabilities	
ACCRUED EMPLOYEE BENEFITS	83,895.58
NET PENSION LIABILITY	5,425,143.00
OTHER POST EMPLOYMENT BEN. LIAB	10,465,268.00
WELLS FARGO EQUIPMENT FINANCE #	304,791.61
Less-Cur Portion of L/T Debt	-152,696.22
DEFERRED INFLOWS-PENSION	108,779.00
DEFERRED INFLOWS-OPEB	374,158.00
Total Long Term Liabilities	16,609,338.97
Total Liabilities	17,040,192.78
Equity	
INVESTMENT IN FIXED ASSETS	3,373,030.86
3900 · RETAINED EARNINGS	-11,460,941.50
Net Income	-689,300.28
Total Equity	-8,777,210.92
TOTAL LIABILITIES & EQUITY	8,262,981.86

ARCATA FIRE DISTRICT
Statement of Cash Flows
July 2020

	<u>Jul 20</u>
OPERATING ACTIVITIES	
Net Income	-689,300.28
Adjustments to reconcile Net Income to net cash provided by operations:	
1200 · ACCOUNTS RECEIVABLE	-34,931.58
2000 · ACCOUNTS PAYABLE	67,403.66
US BANK:HAWKS	172.31
US BANK:CAMPBELL	668.29
US BANK:J. MCDONALD	43.86
US BANK:R. MCDONALD	17.63
US BANK:SCHUETTE	59.65
2100 · PAYROLL LIABILITIES	2,560.59
2100 · PAYROLL LIABILITIES:457 DEDUCTION	2,975.00
2100 · PAYROLL LIABILITIES:CA WITHHOLDING	2,213.50
2100 · PAYROLL LIABILITIES:FEDERAL WITHHOLDING	5,263.46
2100 · PAYROLL LIABILITIES:MEDICARE - BOTH	1,458.50
2100 · PAYROLL LIABILITIES:SOCIAL SECURITY - BOTH	414.80
2100 · PAYROLL LIABILITIES:SURVIVOR BENEFIT	16.74
	<hr/>
Net cash provided by Operating Activities	-640,963.87
	<hr/>
Net cash increase for period	-640,963.87
	<hr/>
Cash at beginning of period	2,860,865.84
	<hr/>
Cash at end of period	<u><u>2,219,901.97</u></u>

10:01 AM

08/06/20

Accrual Basis

ARCATA FIRE DISTRICT
Expenses by Vendor Detail

July 2020

Type	Date	Memo	Account	Amount
ADVANCED SECURITY				
Bill	07/02/2020	Arcata & Mad River Stations 07/01/20 to 09/30/20	5060.2 · Alarm Monitoring	276.00
Total ADVANCED SECURITY				276.00
ALADTEC, INC				
Bill	07/06/2020	FireManager Scheduling Software 08/27/20 through 08/26/21	5150.2 · Scheduling Program...	2,674.00
Total ALADTEC, INC				2,674.00
AMAZON				
Credit Card Charge	07/09/2020	Replacement fan	8215 · E8215	104.65
Credit Card Charge	07/14/2020	Pulsator Cap to repair washing machine at McK	5130.1 · General Structure M...	7.98
Credit Card Charge	07/14/2020	Trickle/maintenance chargers for U8295(Gator) & U8207	5120.1 · Fire Apparatus	47.00
Total AMAZON				159.63
ARCATA VOLUNTEER FIREFIGHTERS ASSOC.				
Bill	07/01/2020	July Rent	5210 · RENT	8,000.00
Bill	07/21/2020	August Rent	5210 · RENT	8,000.00
Total ARCATA VOLUNTEER FIREFIGHTERS ASSOC.				16,000.00
AT&T- CAL NET 3				
Bill	07/19/2020	Service Period 06/19/20 to 07/18/20	5060.1 · Phones & Internet	152.63
Total AT&T- CAL NET 3				152.63
BECKY SCHUETTE				
Bill	07/27/2020	Vision Reimbursement Spouse	5030.6 · Vision	280.00
Total BECKY SCHUETTE				280.00
CAL PERS				
Bill	07/02/2020	UAL Rate Plan 15040	CalPERS Unfunded Liability	2,055.00
Bill	07/02/2020	UAL Rate Plan 27345	CalPERS Unfunded Liability	32.00
Bill	07/02/2020	UAL Rate Plan 25801	CalPERS Unfunded Liability	1,991.00
Bill	07/02/2020	UAL Rate Plan 798	CalPERS Unfunded Liability	356,515.00
Bill	07/02/2020	UAL Rate Plan 797	CalPERS Unfunded Liability	5,248.00
Liability Check	07/10/2020	Employer Paid Portion PP 05/31/20 to 06/13/20	5020.1 · CalPERS Retirement	13,421.11
Liability Check	07/24/2020	Employer Contributions PP 06/14/20 to 06/27/20 - includes RAS...	5020.1 · CalPERS Retirement	13,873.46
Total CAL PERS				393,135.57
CALIFORNIA DEPT OF TAX & FEE ADMIN				
Bill	07/01/2020	Second Quarter Diesel Fuel Tax	5122 · FUEL	492.00
Total CALIFORNIA DEPT OF TAX & FEE ADMIN				492.00
CalPERS 457 PLAN				
Liability Check	07/10/2020	Employer Match PP 06/14/20 to 06/27/20	5010.5 · Deferred Compensa...	1,800.00
Liability Check	07/24/2020	Employer Match PP 06-28-20 to 07-11-20	5010.5 · Deferred Compensa...	1,900.00
Total CalPERS 457 PLAN				3,700.00
COASTAL BUSINESS SYSTEMS, INC				
Bill	07/13/2020	Sharps and Lexmark machines	5200.1 · Copier	561.26
Total COASTAL BUSINESS SYSTEMS, INC				561.26
CUMMINS PACIFIC LLC				
Bill	07/09/2020	EGR Valve repair	8211 · E8211	2,235.52
Total CUMMINS PACIFIC LLC				2,235.52
EBAY				
Credit Card Charge	07/10/2020	Filemaker database software	5170 · OFFICE SUPPLIES	24.73
Credit Card Charge	07/21/2020	FileMaker Pro Serial #	5170 · OFFICE SUPPLIES	26.94
Total EBAY				51.67
EMERGENCY MEDICAL PRODUCTS, INC.				
Bill	07/01/2020	Gloves	5140 · MEDICAL SUPPLIES	253.88
Total EMERGENCY MEDICAL PRODUCTS, INC.				253.88
FAIRA				
Bill	07/01/2020	Property & Liability Insurance Package Policy 07/01/20 to 06/30/21	5100.1 · Liability Insurance	23,335.00
Credit	07/01/2020	Rate Stabilization Funds Remaining applied to 20-21 Term	800941 · REFUNDS	-881.00
Total FAIRA				22,454.00

10:01 AM
08/06/20
Accrual Basis

ARCATA FIRE DISTRICT
Expenses by Vendor Detail
July 2020

Type	Date	Memo	Account	Amount
FDAC				
Bill	07/01/2020	2020/21 Membership Dues	5150.6 · Dues	375.00
Total FDAC				375.00
FDAC EBA				
Bill	07/01/2020	July Billing	5030.4 · Dental & Life Insura...	2,641.15
Bill	07/08/2020	August Billing	5030.4 · Dental & Life Insura...	2,357.33
Total FDAC EBA				4,998.48
FLEETPRIDE				
Bill	07/08/2020	Misc. Equipment	5120 · MAINTENANCE-EQUI...	5.99
Bill	07/08/2020	Apparatus service supplies	5120.1 · Fire Apparatus	526.38
Bill	07/09/2020	Service Supplies	5120.1 · Fire Apparatus	58.14
Bill	07/10/2020	Apparatus maintenance supplies, oil, filters etc	5120.1 · Fire Apparatus	640.33
Bill	07/15/2020	Backup lamp	8217 · E8217	9.15
Bill	07/30/2020	LED light cover	8239 · E8239	7.92
Total FLEETPRIDE				1,247.91
GALL'S				
Credit Card Charge	07/24/2020	Uniform Allowance	5050.1 · Uniforms	41.46
Total GALL'S				41.46
HARBOR FREIGHT TOOLS				
Credit Card Charge	07/09/2020	Apparatus and Chief Officer vehicle maintenance	5120.1 · Fire Apparatus	10.84
Credit Card Charge	07/30/2020	Repairs to Exhaust System	8216 · E8216	14.08
Total HARBOR FREIGHT TOOLS				24.92
HENSELS				
Bill	07/02/2020	Broom handle for engine	8211 · E8211	10.84
Bill	07/08/2020	nuts and bolts	8215 · E8215	0.78
Total HENSELS				11.62
HUMBOLDT COUNTY OFFICE OF EDUCATION				
Bill	07/27/2020	2000 Door Hangers	5230.7 · Fire Prevention Sup...	253.05
Total HUMBOLDT COUNTY OFFICE OF EDUCATION				253.05
LUBE CENTRAL				
Bill	07/15/2020	Transmission, transfer case, differentials etc	8205 · U8205	447.08
Bill	07/21/2020	Transmission service, transfer case, fluids	8206 · U8206	559.65
Total LUBE CENTRAL				1,006.73
LUKE WALKER				
Bill	07/10/2020	Vision Reimbursement Self	5030.6 · Vision	270.00
Bill	07/10/2020	Vision Reimbursement Spouse - Max benefit reached	5030.6 · Vision	280.00
Total LUKE WALKER				550.00
MAD RIVER UNION				
Bill	07/08/2020	Adoption of Preliminary Budget Legal Notice	5190 · PUBLICATIONS & NO...	56.00
Total MAD RIVER UNION				56.00
MCKINLEYVILLE ACE HARDWARE				
Bill	07/22/2020	Kilz Primer - 5 gallon	Mad River	91.46
Bill	07/30/2020	Repair oil dipstick	8216 · E8216	14.63
Total MCKINLEYVILLE ACE HARDWARE				106.09
MCKINLEYVILLE OFFICE SUPPLY				
Credit Card Charge	07/24/2020	RMA Return parts to Scott	5171 · POSTAGE & SHIPPING	17.63
Total MCKINLEYVILLE OFFICE SUPPLY				17.63
MIDAMERICA HRA				
Bill	07/01/2020	July HRA	5030.2 · Health Insurance (R...	20,682.72
Bill	07/14/2020	August HRA	5030.2 · Health Insurance (R...	20,682.72
Total MIDAMERICA HRA				41,365.44
MOBILE DIESEL REPAIR				
Bill	07/15/2020	Preventative Maintenance Service to the generator	Mad River	322.89
Total MOBILE DIESEL REPAIR				322.89

10:01 AM

08/06/20

Accrual Basis

ARCATA FIRE DISTRICT
Expenses by Vendor Detail

July 2020

Type	Date	Memo	Account	Amount
NAPA AUTO PARTS				
Credit Card Charge	07/08/2020	ELC Coolant	8215 · E8215	23.86
Bill	07/09/2020	Pump Transmission ATF fluid	8217 · E8217	84.50
Credit Card Charge	07/16/2020	Electrical connectors for fan repair other other misc electrical rep...	8215 · E8215	16.24
Total NAPA AUTO PARTS				124.60
NETWORK MANAGEMENT SERVICES				
Bill	07/01/2020	Total Care Agreement	5180.12 · IT Services	2,896.95
Total NETWORK MANAGEMENT SERVICES				2,896.95
O'REILLY AUTO PARTS				
Credit Card Charge	07/02/2020	Oil & Filters	8215 · E8215	232.67
Credit Card Charge	07/02/2020	Oil & Filters	8217 · E8217	232.66
Credit Card Credit	07/03/2020	E8215 & E8217 Return of filters purchased elsewhere	800941 · REFUNDS	-293.02
Credit Card Charge	07/06/2020	Replacement headlamp for Impala U8208	8208 · U8208	18.31
Credit Card Charge	07/09/2020	Apparatus service work	8217 · E8217	161.50
Credit Card Charge	07/09/2020	Apparatus service work	8215 · E8215	32.27
Credit Card Charge	07/09/2020	General Service supplies	5120 · MAINTENANCE-EQUI...	58.66
Credit Card Charge	07/16/2020	Oil & ATF fluid - preventative maintenance	8216 · E8216	180.88
Total O'REILLY AUTO PARTS				623.93
OFFICE DEPOT				
Bill	07/02/2020	Dishwasher soap, paper towels, pinesol, batteries, water	Arcata	66.39
Bill	07/02/2020	dishwasher soap, sponges, paper towels, batteris, water	Mad River	155.27
Bill	07/02/2020	Liquid hand soap	Arcata	20.57
Bill	07/08/2020	Paper towels	Arcata	26.50
Credit	07/16/2020	Wrong Item Sent, refer original Invoice 1049189672001	800941 · REFUNDS	-26.50
Total OFFICE DEPOT				242.23
PACIFIC GAS AND ELECTRIC				
Bill	07/07/2020	Service Period 05/25/20 to 06/25/20	McK	1,254.50
Total PACIFIC GAS AND ELECTRIC				1,254.50
PERS / HEALTH				
Bill	07/01/2020	Active Employee Premiums	5030.1 · Health Insurance (E...	30,485.79
Bill	07/01/2020	Retiree Premiums	5030.2 · Health Insurance (R...	3,363.18
Bill	07/01/2020	Active Employee Admin Fee .27%	5030.1 · Health Insurance (E...	82.31
Bill	07/01/2020	Retiree Admin Fee .27%	5030.3 · Retiree Health Admi...	71.57
Bill	07/16/2020	Active Employee Premiums	5030.1 · Health Insurance (E...	28,246.72
Bill	07/16/2020	Retiree Premiums	5030.2 · Health Insurance (R...	3,224.18
Bill	07/16/2020	Active Employee Admin Fee (.24%)	5030.1 · Health Insurance (E...	67.79
Bill	07/16/2020	Retiree Admin Fee (.24%)	5030.3 · Retiree Health Admi...	58.24
Total PERS / HEALTH				65,599.78
RECOLOGY ARCATA				
Bill	07/07/2020	June Service Period	Arcata	58.35
Total RECOLOGY ARCATA				58.35
ROSS MCDONALD				
Bill	07/10/2020	Vision Reimbursement Spouse	5030.6 · Vision	35.00
Total ROSS MCDONALD				35.00
STRYKER				
Bill	07/10/2020	1 Year LUCAS Prevent Onsite Maintenance Agreement x 2	5140 · MEDICAL SUPPLIES	2,527.20
Total STRYKER				2,527.20
SUDDENLINK				
Bill	07/07/2020	Service Period 07/04/20 to 08/03/20	5060.1 · Phones & Internet	868.20
Total SUDDENLINK				868.20
TEHAMA TIRE				
Bill	07/10/2020	Tires	8215 · E8215	2,710.82
Total TEHAMA TIRE				2,710.82
THE STANDARD				
Bill	07/01/2020	July Billing	5030.7 · Long Term Disability...	495.00
Bill	07/21/2020	August Billing	5030.7 · Long Term Disability...	495.00
Total THE STANDARD				990.00

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08/06/20

Accrual Basis

ARCATA FIRE DISTRICT
Expenses by Vendor Detail

July 2020

Type	Date	Memo	Account	Amount
THOMAS HOME CENTER				
Credit Card Charge	07/31/2020	Keytags	5170 · OFFICE SUPPLIES	2.40
Total THOMAS HOME CENTER				2.40
VALLEY PACIFIC				
Bill	07/16/2020	Gas and diesel MR	5122 · FUEL	1,597.38
Total VALLEY PACIFIC				1,597.38
TOTAL				<u>572,334.72</u>

ARCATA FIRE DISTRICT
Profit & Loss Budget vs. Actual

July 2020

	Jul 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
TAX REVENUE				
101117 · PROPERTY TAX-CURRENT-SECURED	0.00	172,591.84	-172,591.84	0.0%
102500 · PROPERTY TAX-CURRENT-UNSECURED	0.00	7,250.00	-7,250.00	0.0%
800030 · PROPERTY TAX-PRIOR YEARS	0.00	865.84	-865.84	0.0%
800040 · SUPPLEMENTAL TAXES- CURRENT	0.00	2,250.00	-2,250.00	0.0%
800041 · SUPPLEMENTAL TAXES-PRIOR YEARS	0.00	375.00	-375.00	0.0%
800050 · PROPERTY ASSESSMENTS	0.00	140,022.09	-140,022.09	0.0%
Total TAX REVENUE	0.00	323,354.77	-323,354.77	0.0%
USE OF MONEY & PROPERTY				
800190 · INTEREST INCOME	0.00	1,762.50	-1,762.50	0.0%
Total USE OF MONEY & PROPERTY	0.00	1,762.50	-1,762.50	0.0%
INTERGOVERNMENTAL				
525110 · HOMEOWNERS PROP. TAX REL	0.00	0.00	0.00	0.0%
113100 · STATE TIMBER TAX	0.00	0.00	0.00	0.0%
800580 · FEDERAL AID IN-LIEU TAX	0.00	0.00	0.00	0.0%
800600 · OTHER GOVERNMENT AGENCIES				
Prop 172 Disbursement	0.00	632.75	-632.75	0.0%
BLFD Contract for Services	3,000.00	0.00	3,000.00	100.0%
HSU Contract for Services	37,000.00	37,000.00	0.00	100.0%
Measure Z Funds	0.00	5,208.34	-5,208.34	0.0%
HR Reimbursement	0.00	0.00	0.00	0.0%
NCUAQMD	0.00	0.00	0.00	0.0%
800600 · OTHER GOVERNMENT AGENCIES - Other	0.00	0.00	0.00	0.0%
Total 800600 · OTHER GOVERNMENT AGENCIES	40,000.00	42,841.09	-2,841.09	93.4%
800944 · GRANT REVENUE				
FEMA -SAFER	0.00	0.00	0.00	0.0%
DWR	0.00	0.00	0.00	0.0%
800944 · GRANT REVENUE - Other	0.00	0.00	0.00	0.0%
Total 800944 · GRANT REVENUE	0.00	0.00	0.00	0.0%
800950 · FIREFIGHTING REIMBURSEMENTS	0.00	0.00	0.00	0.0%
Total INTERGOVERNMENTAL	40,000.00	42,841.09	-2,841.09	93.4%
CHARGES FOR SERVICES				
800155 · PREVENTION FEES	300.00	833.34	-533.34	36.0%
800156 · R1/R2 INSPECTION FEES	2,147.50	1,666.67	480.83	128.8%
800946 · INCIDENT REVENUE RECOVERY FEES	-240.50	833.34	-1,073.84	-28.9%
800700 · OTHER SERVICES	0.00	0.00	0.00	0.0%
Total CHARGES FOR SERVICES	2,207.00	3,333.35	-1,126.35	66.2%
OTHER REVENUE				
800920 · SALE OF FIXED ASSETS	0.00	0.00	0.00	0.0%
800940 · OTHER REVENUE				
Donations	0.00	0.00	0.00	0.0%
800940 · OTHER REVENUE - Other	4.50	5,000.00	-4,995.50	0.1%
Total 800940 · OTHER REVENUE	4.50	5,000.00	-4,995.50	0.1%
800941 · REFUNDS	1,200.52	100.00	1,100.52	1,200.5%
800942 · INCIDENT REPORTS	37.70	200.00	-162.30	18.9%
OTHER REVENUE - Other	0.00	0.00	0.00	0.0%
Total OTHER REVENUE	1,242.72	5,300.00	-4,057.28	23.4%
Total Income	43,449.72	376,591.71	-333,141.99	11.5%
Gross Profit	43,449.72	376,591.71	-333,141.99	11.5%

ARCATA FIRE DISTRICT
Profit & Loss Budget vs. Actual

July 2020

Expense	Jul 20	Budget	\$ Over Budget	% of Budget
SALARIES & EMPLOYEE BENEFITS				
5010 · SALARIES AND WAGES				
5010.1 · Full-Time	122,579.94	94,132.17	28,447.77	130.2%
5010.2 · CTO Payout	13,587.18	18,833.34	-5,246.16	72.1%
5010.3 · Settlement Pay/Vacation	0.00	30,000.00	-30,000.00	0.0%
5010.4 · Holiday Pay	329.04	0.00	329.04	100.0%
5010.5 · Deferred Compensation	3,700.00	4,116.67	-416.67	89.9%
5010.6 · Part-Time (Hourly)	9,087.39	6,917.25	2,170.14	131.4%
5010.8 · CalFire/OES Pay	0.00	0.00	0.00	0.0%
5010 · SALARIES AND WAGES - Other	0.00	0.00	0.00	0.0%
Total 5010 · SALARIES AND WAGES	149,283.55	153,999.43	-4,715.88	96.9%
5020 · RETIREMENT				
5020.1 · CalPERS Retirement	27,294.57	27,757.84	-463.27	98.3%
5020.3 · Social Security	571.61	334.92	236.69	170.7%
5020.4 · Medicare	2,267.44	1,465.25	802.19	154.7%
5020.5 · CalPERS Section 218 Admin Fee	0.00	300.00	-300.00	0.0%
5020 · RETIREMENT - Other	0.00	0.00	0.00	0.0%
Total 5020 · RETIREMENT	30,133.62	29,858.01	275.61	100.9%
5030-GROUP INSURANCE				
5030.1 · Health Insurance (Employees)	58,882.61	39,015.84	19,866.77	150.9%
5030.2 · Health Insurance (Retirees)	47,952.80	24,864.67	23,088.13	192.9%
5030.3 · Retiree Health Admin Fees	129.81	339.00	-209.19	38.3%
5030.4 · Dental & Life Insurance	4,998.48	2,745.00	2,253.48	182.1%
5030.5 · Air Ambulance Insurance	0.00	0.00	0.00	0.0%
5030.6 · Vision	865.00	583.34	281.66	148.3%
5030.7 · Long Term Disability Insurance	990.00	495.00	495.00	200.0%
5030.8 · Medical Reimbursement-Chief	0.00	3,000.00	-3,000.00	0.0%
Total 5030-GROUP INSURANCE	113,818.70	71,042.85	42,775.85	160.2%
5033 · UNEMPLOYMENT INSURANCE				
5033 · UNEMPLOYMENT INSURANCE	0.00	35,000.00	-35,000.00	0.0%
5035 · WORKER'S COMPENSATION				
5035.1 · PRIMARY	0.00	0.00	0.00	0.0%
5035.2 · EXCESS	0.00	0.00	0.00	0.0%
5035.3 · ADMIN FEE	0.00	0.00	0.00	0.0%
Total 5035 · WORKER'S COMPENSATION	0.00	0.00	0.00	0.0%
Total SALARIES & EMPLOYEE BENEFITS	293,235.87	289,900.29	3,335.58	101.2%
SERVICE & SUPPLIES				
5050 · CLOTHING & PERSONAL SUPPLIES				
5050.1 · Uniforms	41.46	16,000.00	-15,958.54	0.3%
5050.2 · Station Boots	0.00	2,000.00	-2,000.00	0.0%
Total 5050 · CLOTHING & PERSONAL SUPPLIES	41.46	18,000.00	-17,958.54	0.2%
5060 · COMMUNICATIONS				
5060.1 · Phones & Internet	2,580.83	2,916.67	-335.84	88.5%
5060.2 · Alarm Monitoring	276.00	250.00	26.00	110.4%
5060.3 · Communication - Miscellaneous	0.00	500.00	-500.00	0.0%
5060.4 · HCFA Radio System Annual Fee	0.00	1,600.00	-1,600.00	0.0%
Total 5060 · COMMUNICATIONS	2,856.83	5,266.67	-2,409.84	54.2%
5080 · FOOD				
5080.1 · Food/Rehab Supplies	0.00	1,500.00	-1,500.00	0.0%
5080.2 · Drinking Water	0.00	500.00	-500.00	0.0%
Total 5080 · FOOD	0.00	2,000.00	-2,000.00	0.0%

ARCATA FIRE DISTRICT
Profit & Loss Budget vs. Actual

July 2020

	Jul 20	Budget	\$ Over Budget	% of Budget
5090 · HOUSEHOLD EXPENSE				
5090.1 · Station Supplies				
Arcata	113.46	0.00	113.46	100.0%
Mad River	0.00	0.00	0.00	0.0%
McK	0.00	0.00	0.00	0.0%
5090.1 · Station Supplies - Other	0.00	275.00	-275.00	0.0%
Total 5090.1 · Station Supplies	113.46	275.00	-161.54	41.3%
5090.2 · Garbage Service				
Mad River	155.27	0.00	155.27	100.0%
McK	0.00	0.00	0.00	0.0%
Arcata	58.35	0.00	58.35	100.0%
5090.2 · Garbage Service - Other	0.00	333.34	-333.34	0.0%
Total 5090.2 · Garbage Service	213.62	333.34	-119.72	64.1%
Total 5090 · HOUSEHOLD EXPENSE	327.08	608.34	-281.26	53.8%
5100 · INSURANCE				
5100.1 · Liability Insurance	23,335.00	18,018.00	5,317.00	129.5%
Total 5100 · INSURANCE	23,335.00	18,018.00	5,317.00	129.5%
5120 · MAINTENANCE-EQUIPMENT				
5120.1 · Fire Apparatus				
8211 · E8211	2,246.36	0.00	2,246.36	100.0%
8215 · E8215	3,121.29	0.00	3,121.29	100.0%
8216 · E8216	209.59	0.00	209.59	100.0%
8217 · E8217	487.81	0.00	487.81	100.0%
8239 · E8239	7.92	0.00	7.92	100.0%
8241 · A8241	0.00	0.00	0.00	0.0%
8258 · WT8258	0.00	0.00	0.00	0.0%
8271 · R8271	0.00	0.00	0.00	0.0%
8274 · R8274	0.00	0.00	0.00	0.0%
8283 · T8283	0.00	0.00	0.00	0.0%
5120.1 · Fire Apparatus - Other	1,282.69	30,000.00	-28,717.31	4.3%
Total 5120.1 · Fire Apparatus	7,355.66	30,000.00	-22,644.34	24.5%
5120.2 · Officers Vehicles				
8205 · U8205	447.08	0.00	447.08	100.0%
8206 · U8206	559.65	0.00	559.65	100.0%
8207 · U8207	0.00	0.00	0.00	0.0%
8208 · U8208	18.31	0.00	18.31	100.0%
8209 · U8209	0.00	0.00	0.00	0.0%
5120.2 · Officers Vehicles - Other	0.00	5,000.00	-5,000.00	0.0%
Total 5120.2 · Officers Vehicles	1,025.04	5,000.00	-3,974.96	20.5%
5120.3 · Hose & Ladder Testing	0.00	6,800.00	-6,800.00	0.0%
5120.4 · Hose Repair	0.00	500.00	-500.00	0.0%
5120.5 · Truck 8283 Aerial Inspection	0.00	600.00	-600.00	0.0%
5120.6 · Truck 8283 Aerial Service	0.00	10,000.00	-10,000.00	0.0%
5120.7 · SCBA	0.00	6,000.00	-6,000.00	0.0%
5120.8 · Hydraulic Rescue Tool Service	0.00	3,500.00	-3,500.00	0.0%
5120.9 · Power Tools Maintenance	0.00	350.00	-350.00	0.0%
5120.10 · AED Annual Maintenance	0.00	5,200.00	-5,200.00	0.0%
5120.11 · Fire Extinguisher Maintenance	0.00	1,200.00	-1,200.00	0.0%
5120.12 · Equipment Maintenance - Misc	0.00	500.00	-500.00	0.0%
5120 · MAINTENANCE-EQUIPMENT - Other	64.65			
Total 5120 · MAINTENANCE-EQUIPMENT	8,445.35	69,650.00	-61,204.65	12.1%

ARCATA FIRE DISTRICT
Profit & Loss Budget vs. Actual

July 2020

	Jul 20	Budget	\$ Over Budget	% of Budget
5121 · MAINTENANCE-ELECTRONICS				
5121.1 · Computers	0.00	1,000.00	-1,000.00	0.0%
5121.2 · Radios, Pagers, & FireCom	0.00	400.00	-400.00	0.0%
5121.3 · Batteries	0.00	1,500.00	-1,500.00	0.0%
Total 5121 · MAINTENANCE-ELECTRONICS	0.00	2,900.00	-2,900.00	0.0%
5122 · FUEL	2,089.38	2,916.67	-827.29	71.6%
5126 · UTILITIES				
5126.1 · P G & E				
Arcata	0.00	0.00	0.00	0.0%
Mad River	0.00	0.00	0.00	0.0%
McK	1,254.50	0.00	1,254.50	100.0%
5126.1 · P G & E - Other	0.00	2,500.00	-2,500.00	0.0%
Total 5126.1 · P G & E	1,254.50	2,500.00	-1,245.50	50.2%
5126.2 · Water & Sewer				
Arcata	0.00	0.00	0.00	0.0%
Mad River	0.00	0.00	0.00	0.0%
McK	0.00	0.00	0.00	0.0%
5126.2 · Water & Sewer - Other	0.00	500.00	-500.00	0.0%
Total 5126.2 · Water & Sewer	0.00	500.00	-500.00	0.0%
Total 5126 · UTILITIES	1,254.50	3,000.00	-1,745.50	41.8%
5130 · MAINTENANCE-STRUCTURE				
5130.1 · General Structure Maintenance				
Arcata	0.00	0.00	0.00	0.0%
Mad River	91.46	0.00	91.46	100.0%
McK	0.00	0.00	0.00	0.0%
5130.1 · General Structure Maintenance - Other	7.98	1,000.00	-992.02	0.8%
Total 5130.1 · General Structure Maintenance	99.44	1,000.00	-900.56	9.9%
5130.2 · Grounds Maintenance				
McK	0.00	0.00	0.00	0.0%
5130.2 · Grounds Maintenance - Other	0.00	500.00	-500.00	0.0%
Total 5130.2 · Grounds Maintenance	0.00	500.00	-500.00	0.0%
5130.3 · Emergency Power Maintenance				
Mad River	322.89			
McK	0.00	0.00	0.00	0.0%
5130.3 · Emergency Power Maintenance - Other	0.00	2,000.00	-2,000.00	0.0%
Total 5130.3 · Emergency Power Maintenance	322.89	2,000.00	-1,677.11	16.1%
Total 5130 · MAINTENANCE-STRUCTURE	422.33	3,500.00	-3,077.67	12.1%
5140 · MEDICAL SUPPLIES	2,781.08	4,000.00	-1,218.92	69.5%
5150 · DUES & SUBSCRIPTIONS				
5150.2 · Scheduling Program Annual Fee	2,674.00	2,547.00	127.00	105.0%
5150.4 · Parcel Quest Annual Fees	0.00	1,800.00	-1,800.00	0.0%
5150.6 · Dues	375.00	2,000.00	-1,625.00	18.8%
5150.7 · Subscriptions	0.00	1,900.00	-1,900.00	0.0%
5150.8 · Google Services	0.00	150.00	-150.00	0.0%
5150.9 · Emergency Reporting Software	0.00	0.00	0.00	0.0%
5150.10 · eDispatches Software	0.00	0.00	0.00	0.0%
Total 5150 · DUES & SUBSCRIPTIONS	3,049.00	8,397.00	-5,348.00	36.3%
5160 · MISCELLANEOUS EXPENSE	0.00	1,000.00	-1,000.00	0.0%
5170 · OFFICE SUPPLIES	54.07	4,500.00	-4,445.93	1.2%
5171 · POSTAGE & SHIPPING	17.63	1,000.00	-982.37	1.8%

ARCATA FIRE DISTRICT
Profit & Loss Budget vs. Actual

July 2020

	Jul 20	Budget	\$ Over Budget	% of Budget
5180 · PROFESSIONAL & SPECIAL SERVICES				
5180.1 · Dispatch Services	0.00	11,548.34	-11,548.34	0.0%
5180.2 · Legal Services	0.00	3,333.34	-3,333.34	0.0%
5180.3 · Audit Services	0.00	10,000.00	-10,000.00	0.0%
5180.4 · Accountant/Bookkeeping	0.00	10,000.00	-10,000.00	0.0%
5180.5 · Shredding Services	0.00	33.34	-33.34	0.0%
5180.6 · CAD Interface Maintenance Fee	0.00	1,750.00	-1,750.00	0.0%
5180.8 · OPEB Report (GASB)	0.00	7,000.00	-7,000.00	0.0%
5180.9 · Medical exam/Drug Screening	0.00	5,000.00	-5,000.00	0.0%
5180.11 · Background Checks	0.00	3,000.00	-3,000.00	0.0%
5180.12 · IT Services	2,896.95	2,166.67	730.28	133.7%
5180.15 · Miscellaneous Services	0.00	500.00	-500.00	0.0%
5180.16 · Human Resource Services	0.00	1,250.00	-1,250.00	0.0%
Total 5180 · PROFESSIONAL & SPECIAL SERVICES	2,896.95	55,581.69	-52,684.74	5.2%
5190 · PUBLICATIONS & NOTICES	56.00	1,000.00	-944.00	5.6%
5200 · LEASES-EQUIPMENT				
5200.1 · Copier	561.26	541.67	19.59	103.6%
Total 5200 · LEASES-EQUIPMENT	561.26	541.67	19.59	103.6%
5210 · RENT	16,000.00	8,000.00	8,000.00	200.0%
5230 · SPECIAL DISTRICT EXPENSE				
5230.1 · Property Tax Admin Fee	0.00	0.00	0.00	0.0%
5230.2 · Tax Roll Direct Charge Fee	0.00	0.00	0.00	0.0%
5230.3 · LAFCO Annual Fee	0.00	0.00	0.00	0.0%
5230.4 · Greenway Partners	0.00	0.00	0.00	0.0%
5230.5 · Assessment Adjustments/Refunds	0.00	1,000.00	-1,000.00	0.0%
5230.6 · Public Education Supplies	0.00	0.00	0.00	0.0%
5230.7 · Fire Prevention Supplies	253.05	400.00	-146.95	63.3%
5230.8 · Certifications	0.00	1,000.00	-1,000.00	0.0%
5230.10 · Recruitment	0.00	500.00	-500.00	0.0%
5230.11 · Bank Fees	0.00	1,000.00	-1,000.00	0.0%
5230.12 · DWR Grant Expense	0.00	0.00	0.00	0.0%
5230.14 · Recognition, Shields, Badges	0.00	1,000.00	-1,000.00	0.0%
5230.15 · Health & Wellness	0.00	530.00	-530.00	0.0%
5230.16 · Public Outreach	0.00	1,000.00	-1,000.00	0.0%
Total 5230 · SPECIAL DISTRICT EXPENSE	253.05	6,430.00	-6,176.95	3.9%
5234 · TRAINING				
5234.1 · Staff Training	0.00	0.00	0.00	0.0%
5234.2 · Training Supplies	0.00	2,000.00	-2,000.00	0.0%
Total 5234 · TRAINING	0.00	2,000.00	-2,000.00	0.0%
5280 · OTHER GOVERNMENT AGENCIES				
5280.2 · HCFCFA Air Trailer Annual Fee	0.00	1,000.00	-1,000.00	0.0%
Total 5280 · OTHER GOVERNMENT AGENCIES	0.00	1,000.00	-1,000.00	0.0%
5300 · LONG TERM DEBT - INTEREST	0.00	0.00	0.00	0.0%
5370 · EQUIPMENT PURCHASES				
5370.1 · PPE - Structural	0.00	0.00	0.00	0.0%
5370.2 · PPE - Wildland	0.00	0.00	0.00	0.0%
5370.3 · PPE - VLU	0.00	100.00	-100.00	0.0%
5370.5 · Equipment Fabrication	0.00	500.00	-500.00	0.0%
5370.6 · Firefighting Equipment	0.00	1,000.00	-1,000.00	0.0%
5370.8 · Computer Systems Upgrade	0.00	3,000.00	-3,000.00	0.0%
5370 · EQUIPMENT PURCHASES - Other	0.00	0.00	0.00	0.0%
Total 5370 · EQUIPMENT PURCHASES	0.00	4,600.00	-4,600.00	0.0%
Total SERVICE & SUPPLIES	64,440.97	223,910.04	-159,469.07	28.8%

ARCATA FIRE DISTRICT
Profit & Loss Budget vs. Actual
 July 2020

	<u>Jul 20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
OTHER BUDGET FUNDING REQUIRED				
EQUIPMENT LOAN DEBT SERVICE				
5290 · LONG TERM DEBT - PRINCIPAL	0.00	0.00	0.00	0.0%
Total EQUIPMENT LOAN DEBT SERVICE	0.00	0.00	0.00	0.0%
MANDATORY RESERVES				
CalPERS Unfunded Liability	365,841.00	382,725.00	-16,884.00	95.6%
Total MANDATORY RESERVES	365,841.00	382,725.00	-16,884.00	95.6%
Total OTHER BUDGET FUNDING REQUIRED	365,841.00	382,725.00	-16,884.00	95.6%
6560 · PAYROLL EXPENSES	9,232.16			
Total Expense	732,750.00	896,535.33	-163,785.33	81.7%
Net Ordinary Income	-689,300.28	-519,943.62	-169,356.66	132.6%
Net Income	-689,300.28	-519,943.62	-169,356.66	132.6%

Date: August 14, 2020
To: Board of Directors, Arcata Fire District
From: Becky Schuette, Board Clerk/Secretary
Subject: 2020 Biennial Review of the Conflict of Interest Code

Background

The Political Reform Act requires local government agencies to review their conflict of interest code every two years to determine if revisions to the code are necessary. Any necessary revisions must be reviewed and approved by the Humboldt County Board of Supervisors.

On February 21, 2017, the Board adopted Resolution 17-171 and Exhibit A, which revised the District's Conflict of Interest Code with extensive formatting changes and a great deal of updating due to legal requirements.

In August 2018, the revised version was presented to the Board and having had no changes, was provided to the Humboldt County Office of Elections. It was provided to and approved by the Humboldt County Board of Supervisors on November 13, 2018.

At the July 2020 Regular Meeting, the current version of the Conflict of Interest was provided to the Board for consideration and review outside the meeting, with a request that edits or changes be provided to the Board Clerk/Secretary prior to the August meeting. Any updates, requests or changes would be included as part of the August Regular Meeting for public discussion and Board consideration.

Having received no notifications or requests from the Board, prior to preparation of the Board packet, with Board approval, the Board Clerk/Secretary will submit the appropriate documents to the Humboldt County Office of Elections, no later than the October 1, 2020 due date.

Recommendation

Staff recommends the Board consider the information provided, take public comment, discuss and authorize the Fire Chief to sign the 2020 Local Agency Biennial Notice indicating, "no amendments required," for submission to the Elections Office by the Board Clerk/Secretary.

District Funds Requested/Required

- No Impact/Not Applicable
- Funding Source Confirmed:
- Other:

Alternatives

The Board has the following alternatives:

1. Take no action
2. With direction, refer the topic back to staff for further consideration

Attachments

Attachment 1- 2020 Local Agency Biennial Notice

2020 Local Agency Biennial Notice

Name of Agency: _____

Mailing Address: _____

Contact Person: _____ Phone No. _____

Email: _____ Alternate Email: _____

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (*check one BOX*):

An amendment is required. The following amendments are necessary:

(*Check all that apply.*)

- Include new positions
- Revise disclosure categories
- Revise the titles of existing positions
- Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- Other (*describe*) _____

The code is currently under review by the code reviewing body.

No amendment is required. (If your code is over five years old, amendments may be necessary.)

Verification (to be completed if no amendment is required)

This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.

Signature of Chief Executive Officer

Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 1, 2020**, or by the date specified by your agency, if earlier, to:

Humboldt County Office of Elections
Attn: Lucinda Jackson
2426 6th Street, Eureka, CA 95501

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.

Date: August 11, 2020
To: Board of Directors, Arcata Fire District
From: Justin McDonald, Fire Chief
Subject: Measure F Pass/Fail Five Year Plan Overview

Discussion

The point of this report is to have a discussion on the “what if” situations regarding Measure F.

What if Measure F passes

The message of what Measure F will be used for should be clear to the Board and the public. If Measure F passes the District goals will be to:

- Restore the eight vacant firefighting positions that have been frozen due to budget cuts.
- Re-open the third fire station to ensure safe and rapid emergency, fire and medical responses.
- Ensure there are adequate reserve funds to address aging firefighting equipment as needed.
- Replenish the emergency reserve funds that were spent over the past three budget cycles to maintain three staffed and operational stations 24/7/365.

To accomplish these goals the following 5-year plan has been developed. It should be noted, if Measure F passes in November 2020, the District would not receive the new tax funding until mid-Fiscal Year 2021-22.

- Year 1 (FY21/22)
 - Hire and train five firefighters. Conduct promotions to fill open positions
 - Re-open closed fire station after new firefighters are trained
 - Set aside \$200,000 for the equipment and vehicle replacement fund
- Year 2 (FY22/23)
 - Hire and Train three firefighters. This will fully restore all vacant positions.
 - Replace one high mileage command vehicle.
 - Set aside \$200,000 for the equipment and vehicle replacement fund
- Year 3 (FY23/24)
 - Replace one high mileage fire engine.
 - Set aside \$200,000 for the equipment and vehicle replacement fund
- Year 4 (FY24/25)
 - Update outdated radio system
 - Set aside \$200,000 for the equipment and vehicle replacement fund
- Year 5 (FY25/26)
 - Set aside \$200,000 for the equipment and vehicle replacement fund

Attachment 1 will show the projected budget for this plan.

What if Measure F fails

It is also prudent to discuss the possibility of the failure of Measure F. As was the case with the Measure R process, there needs to be a “what if” in the event the measure fails. The Board will need to balance the organization’s core mission with (more than ever) employee safety with regards to balancing the budget. The possibilities that have been identified as options are:

- Evaluate the possibility of consolidating firefighter staffing for the 62 square mile fire district into one central fire station and responding four firefighters from one station.
- Mission changes from “all risk” responses to “Fire and Rescue” response only.
- Evaluate firefighting tactics to only “go interior” for known rescue situations. All other fire as exteriorly fought.
- Eliminating “first responder” medical aid calls and only respond to immediate life threatening situations. (Cardiac arrest, respiratory arrest, and acute trauma).
- Eliminate specialized apparatus such as the ladder and rescue trucks, reserve engines, and other response vehicles. In addition to the maintenance costs, the District will no longer have the available staff to operate the specialty equipment.
- Renegotiate how mutual aid will be received. The District may not be able to provide mutual aid to our neighbors and therefore may not receive aid as needed. There may be a need to contract for “assistance by hire” from neighboring fire agencies.
- The District will have a dramatic need for volunteer firefighters in a period where attracting and retaining volunteers is next to impossible. Additionally, there will be no funding, staff or association with the ability to take on the rigid, expensive and lengthy recruitment process and training of volunteers.
- The District may see fit to terminate its contract for the rental of the Arcata Station, in order to save the monthly rent money the District pays to the AVFA. This would force the AVFA to default on their loan. Moreover, if we permanently lose a location of a station, we most likely will never get it back.

Attachment 2 is a 5-year estimate, in the event Measure F does not pass. Most likely after FY25/26 the District would again be in deficit spending.

Recommendation

Staff recommends the Board receive the staff report, discuss,

District Funds Requested/Required

- No Impact/Not Applicable
- Funding Source Confirmed:
- Other:

Alternatives

The Board has the following alternatives:

1. Take no action
2. With direction, refer the topic back to staff for further consideration

Attachments

- Attachment 1 – Measure F Pass – 5-year plan
- Attachment 2 – Measure F Fail – 5-year plan

Measure F Goals

To continue to provide fire protection services to the communities served by the District, including McKinleyville, Manila, Bayside, Jacoby Creek, and Arcata, by;

- 1) Restoring 8 vacant firefighting positions that have been frozen due to budget cuts
- 2) Re-opening the third fire station to ensure safe and rapid emergency, fire and medical responses
- 3) Ensuring there are adequate dollars applied to the Vehicle Replacement Fund to address aging firefighting equipment as needed.
- 4) Replenishing the emergency reserve funds that was spent over the past three budget cycles to maintain three staffed and operational stations 24/7/365

Year 1

FY21/22

Hire and train five firefighters.

Re-open closed fire station after new firefighters are trained.

Set aside \$200,000 for the equipment and vehicle replacement fund.

Year 2

FY22/23

Hire and train three firefighters. This will fully restore all vacant positions.

Replace high mileage command vehicle.

Set aside \$200,000 for the equipment and vehicle replacement fund.

Year 3

FY23/24

Replace one high mileage fire engine.

Set aside \$200,000 for the equipment and vehicle replacement fund.

Year 4

FY24/25

Update outdated radio system.

Set aside \$200,000 for the equipment and vehicle replacement fund.

Year 5

FY25/26

Set aside \$200,000 for the equipment and vehicle replacement fund.

Assumptions

Revenues

Property tax growth is projected at 1.5% each year. This is based on the maximum 1% the county can reassess properties and a .5% changed in property status. District assessments are projected with a growth factor of .78% that is based on a historical average actual.

Expenses

Salaries and Benefits adjusted for COLA and employee retirements

Most Service and Supply expenses increase by 2.53% per year based on California CPI projections

Fire Engine Cost \$750,000

Command Vehicle \$65,000



EXPENSES	Proposed Budget FY 21/22		Proposed Budget FY 25/26
SALARIES & EMPLOYEE BENEFITS			
5010 · SALARIES AND WAGES	\$2,318,828	4.58%	\$2,430,009
5020 · RETIREMENT	\$508,859	5.96%	\$541,099
5030 · GROUP INSURANCE	\$1,151,801	11.15%	\$1,296,304
5033 · UNEMPLOYMENT INSURANCE	\$35,000	0.00%	\$35,000
5035 · WORKER'S COMPENSATION	\$88,824	4.76%	\$93,265
TOTAL SALARIES & EMPLOYEE BENEFITS	\$4,103,312	6.65%	\$4,395,677
SERVICE & SUPPLIES			
5050 · CLOTHING & PERSONAL SUPPLIES	\$25,000	5.66%	\$26,500
5060 · COMMUNICATIONS	\$40,100	8.75%	\$43,946
5080 · FOOD	\$2,750	8.41%	\$3,002
5090 · HOUSEHOLD EXPENSE	\$8,600	9.19%	\$9,470
5100 · INSURANCE	\$25,000	12.68%	\$28,631
5120 · MAINTENANCE-EQUIPMENT	\$98,900	6.09%	\$105,310
5121 · MAINTENANCE-ELECTRONICS	\$3,500	0.00%	\$3,500
5122 · FUEL	\$35,000	9.19%	\$38,542
5126 · UTILITIES	\$37,500	9.19%	\$41,295
5130 · MAINTENANCE-STRUCTURE	\$6,000	0.00%	\$6,000
5140 · MEDICAL SUPPLIES	\$4,000	9.19%	\$4,405
5150 · DUES & SUBSCRIPTIONS	\$17,400	16.67%	\$20,880
5160 · MISCELLANEOUS EXPENSE	\$1,000	0.00%	\$1,000
5170 · OFFICE SUPPLIES	\$5,000	9.19%	\$5,506
5171 · POSTAGE & SHIPPING	\$1,000	9.09%	\$1,100
5180 · PROFESSIONAL & SPECIAL SERVICES	\$325,650	18.79%	\$401,000
5190 · PUBLICATIONS & NOTICES	\$1,000	0.00%	\$1,000
5200 · LEASES-EQUIPMENT	\$6,500	18.75%	\$8,000
5210 · RENT	\$96,000	36.00%	\$150,000



5230 · SPECIAL DISTRICT EXPENSE	\$74,921	7.49%	\$80,985
5234 · TRAINING	\$40,000	0.00%	\$40,000
5280 · OTHER GOVERNMENT AGENCIES	\$1,000	0.00%	\$1,000
5370 · EQUIPMENT PURCHASES	\$37,000	5.13%	\$39,000
TOTAL SERVICE & SUPPLIES	\$892,821	15.78%	\$1,060,073
OTHER REQUIRED BUDGET EXPENSES			
CAPITAL EXPENSE	\$0		\$0
Equipment	\$0		\$0
DEBT SERVICE	\$0		\$0
MANDATORY EXPENSE	\$700,000		\$700,000
TOTAL OTHER BUDGET FUNDING REQUIRED	\$700,000		\$700,000
BUDGET CONTINGENCY [Funded (underfunded)]	\$485,088		\$346,425



REVENUE	Proposed Budget FY 21/22		Proposed Revenue FY 25/26
TAX REVENUE	\$ 6,050,619		\$ 6,347,844
800010 · PROPERTY TAX-CURRENT-SECURED	\$ 2,125,725	7.80%	\$ 2,305,581
800020 · PROPERTY TAX-CURRENT-UNSECURED	\$ 82,462	3.44%	\$ 85,398
800030 · PROPERTY TAX-PRIOR YEARS	\$ 13,924	-32.01%	\$ 10,548
800040 · SUPPLEMENTAL TAXES- CURRENT	\$ 34,183	-4.00%	\$ 32,869
800041 · SUPPLEMENTAL TAXES-PRIOR YEARS	\$ 4,500	-12.50%	\$ 4,000
800460 · STATE TIMBER TAX	\$ 312	0.00%	\$ 312
800050 · PROPERTY ASSESSMENTS	\$ 3,789,513	3.06%	\$ 3,909,136
USE OF MONEY & PROPERTY	\$ 40,537		\$ 42,531
INTERGOVERNMENTAL	\$ 18,765		\$ 40,500
CHARGES FOR SERVICES	\$ 66,000		\$ 66,000
OTHER REVENUE	\$ 5,300		\$ 5,300
TOTAL OPERATING REVENUE	\$ 6,181,221		\$ 6,502,175



Tax Fail 5-Year Projection

Basic Assumptions

This 5-year projection takes into account the current level of full-time positions (Fifteen career firefighters, two Chief Officers, and a Business Manager). Any changes to wages and benefits would necessitate a contract change and therefore be part of the bargaining process. There have been no wage adjustments since FY 15/16 and the District will need to adjust salaries to keep up with minimum wage increases and inflation. Benefits are projected at the average growth rate for the last 10 years.

This plan also works off the scenario based on firefighter safety and budget constraints, that all on-duty firefighters would be assigned to the Mad River Station, the administrative personnel work from McKinleyville Station and Arcata Station is shuttered. Most Service and Supply expenses increase by 2.53% per year based on California CPI projections.

Property tax growth is projected at 1.5% each year. This is based on the maximum 1% the county can reassess properties and a .5% change in property status. For example an empty lot has a single family residence built. District assessments are projected with a growth factor of .78% that is based on a historical average actual.

Year 1

FY21/22

Sell surplus apparatus; Truck 8283, Engine 8216
Set aside \$100,000 for the equipment and vehicle replacement fund.

Year 2

FY22/23

Potential retirement of 2 senior employees
Set aside \$100,000 for the equipment and vehicle replacement fund.

Year 3

FY23/24

Potential retirement of Chief & Business Manager
Set aside \$100,000 for the equipment and vehicle replacement fund.

Year 4

FY24/25

Set aside \$100,000 for the equipment and vehicle replacement fund.

Year 5

FY25/26

Replace one high mileage fire engine.
Set aside \$100,000 for the equipment and vehicle replacement fund.



REVENUE	Projected FY 21/22		Projected FY 25/26
TAX REVENUE	\$ 3,990,985	4.56%	\$ 4,181,880
USE OF MONEY & PROPERTY	\$ 26,740	4.56%	\$ 28,019
INTERGOVERNMENTAL	\$ 18,765	-6.02%	\$ 17,700
CHARGES FOR SERVICES	\$ 40,000	0.00%	\$ 40,000
OTHER REVENUE	\$ 300	0.00%	\$ 300
TOTAL OPERATING REVENUE	\$ 4,076,790	4.48%	\$ 4,267,899

EXPENSES	Projected FY 21/22		Projected FY 25/26
SALARIES & EMPLOYEE BENEFITS			
5010 · SALARIES AND WAGES	\$1,446,116	-0.67%	\$1,436,441
5020 · RETIREMENT	\$329,876	-6.21%	\$310,600
5030 · GROUP INSURANCE	\$924,976	12.44%	\$1,056,345
5033 · UNEMPLOYMENT INSURANCE	\$35,000	0.00%	\$35,000
5035 · WORKER'S COMPENSATION	\$49,667	6.47%	\$53,102
TOTAL SALARIES & EMPLOYEE BENEFITS	\$2,785,635	3.66%	\$2,891,487
SERVICE & SUPPLIES			
5050 · CLOTHING & PERSONAL SUPPLIES	\$18,000	0.00%	\$18,000
5060 · COMMUNICATIONS	\$15,800	8.07%	\$17,186
5080 · FOOD	\$2,000	9.19%	\$2,202
5090 · HOUSEHOLD EXPENSE	\$5,200	9.19%	\$5,726
5100 · INSURANCE	\$18,000	9.19%	\$19,822
5120 · MAINTENANCE-EQUIPMENT	\$86,600	-21.50%	\$71,274
5121 · MAINTENANCE-ELECTRONICS	\$2,900	0.00%	\$2,900
5122 · FUEL	\$35,000	9.19%	\$38,542
5126 · UTILITIES	\$36,000	9.19%	\$39,643
5130 · MAINTENANCE-STRUCTURE	\$3,500	0.00%	\$3,500
5140 · MEDICAL SUPPLIES	\$3,000	9.20%	\$3,304
5150 · DUES & SUBSCRIPTIONS	\$16,424	-9.34%	\$15,021
5160 · MISCELLANEOUS EXPENSE	\$1,000	0.00%	\$1,000
5170 · OFFICE SUPPLIES	\$4,000	9.19%	\$4,405
5171 · POSTAGE & SHIPPING	\$1,000	0.00%	\$1,000
5180 · PROFESSIONAL & SPECIAL SERVICES	\$324,650	11.32%	\$366,096
5190 · PUBLICATIONS & NOTICES	\$1,000	0.00%	\$1,000
5200 · LEASES-EQUIPMENT	\$6,500	-30.00%	\$5,000
5210 · RENT	\$0	#DIV/0!	\$0



5230 · SPECIAL DISTRICT EXPENSE	\$69,351	4.86%	\$72,897
5234 · TRAINING	\$15,000	0.00%	\$15,000
5280 · OTHER GOVERNMENT AGENCIES	\$1,000	0.00%	\$1,000
5300 · LONG TERM DEBT - INTEREST	\$0		\$0
5370 · EQUIPMENT PURCHASES	\$4,500	59.09%	\$11,000
TOTAL SERVICE & SUPPLIES	\$670,425	6.30%	\$715,519
OTHER BUDGET FUNDING REQUIRED			
CAPITAL EXPENSE	\$0		\$0
EQUIPMENT LOAN DEBT SERVICE	\$0		\$0
MANDATORY RESERVES	\$535,434		\$600,000
TOTAL OTHER BUDGET FUNDING REQUIRED	\$535,434		\$600,000
BUDGET CONTINGENCY [Funded (underfunded)]	\$85,295		\$60,893

Dear Arcata Fire -

I wish to gift you these masks. They were made by Stitches & Britches with material I received from my mothers' estate.

They are N95 grade.
If you have any questions, or want more, Krista charges \$8.00 each & I will provide more material for her

Thank you for what you do bbb
I'm going to register in this area so I can vote to raise my taxes for you.

Best Wishes & stay healthy -
We Need You

Christy Mackinnon
Christopher Mackinnon



Stitches-N-Britches
Kristin Anderson, Seamstress

Alterations, Mending, and Patch Application

Bella Vista Plaza, Suite 6
1225 Central Avenue
McKinleyville, CA 95519
(707) 502-5294

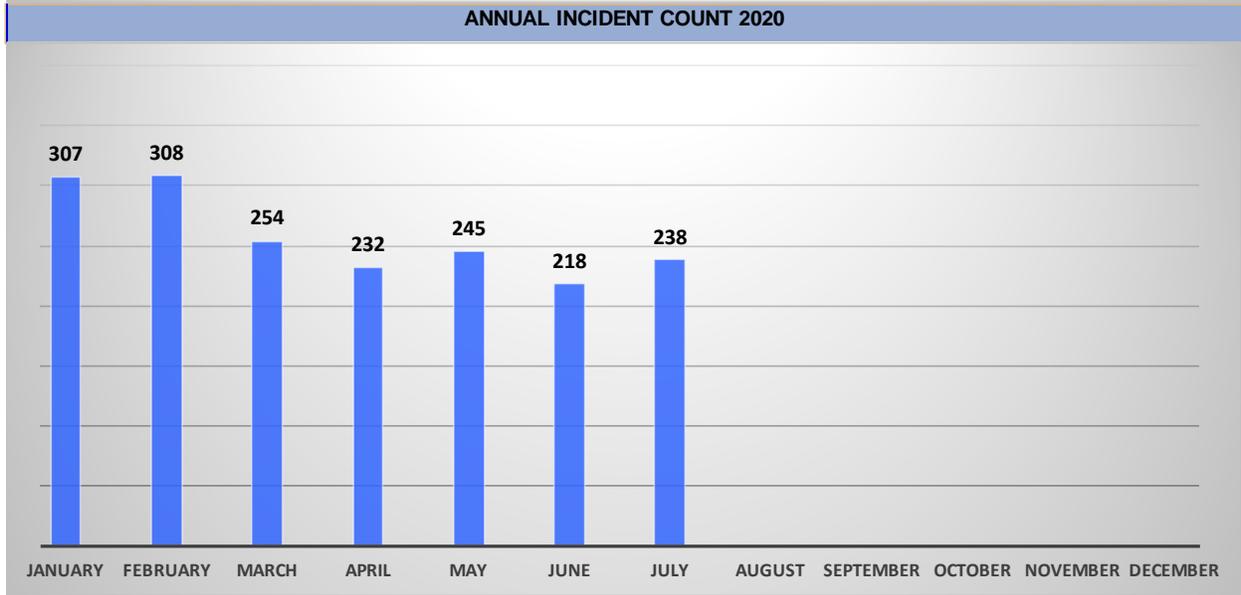
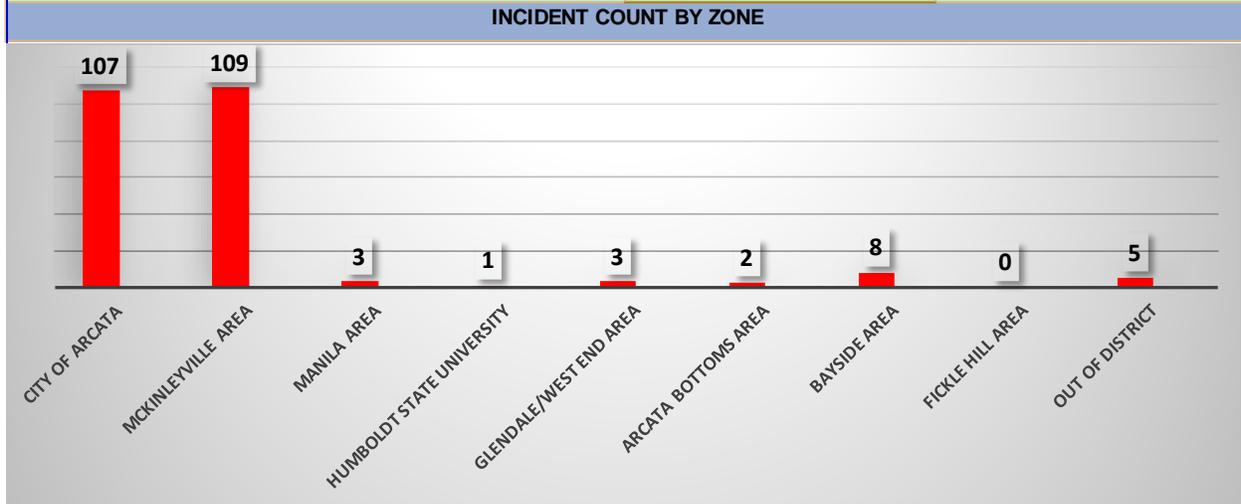
Business Hours
Monday 9-5 pm
Tuesday 12-8 pm
Wed. - Friday 9-5 pm
Closed Saturday/Sunday



Date: August 11, 2020
To: Board of Directors, Arcata Fire District
From: Justin McDonald, Fire Chief
Subject: Fire Chief's Monthly Report

July Incident Activity

INCIDENT COUNT		
Fires	19	7.98%
Overpressure rupture, explosion, overheat - no fire	0	0.00%
Rescue & Emergency Medical Service	135	56.72%
Hazardous Condition (No Fire)	2	0.84%
Service Call	24	10.08%
Good Intent Call	44	18.49%
False Alarm & False Call	14	5.88%
Severe Weather, Natural Disaster, & Other	0	0.00%
TOTAL	238	100.00%



PRE-INCIDENT VALUE		LOSSES	
\$269,000.00		\$64,600.00	
Aid Type		Total	
Aid Given		5	
Aid Received		5	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
56		23.53%	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Arcata	0:07:29	0:11:54	
Mad River	0:05:10	0:07:54	
McKinleyville	0:07:04	0:10:13	
AVERAGE FOR ALL CALLS		0:06:33	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Arcata	0:01:42	0:01:21	
Mad River	0:01:26	0:00:13	
McKinleyville	0:00:49	0:03:24	
AVERAGE FOR ALL CALLS		0:01:08	

Monthly Operations Report

Major Incidents

7/20/2020 Vehicle Fire 4700 blk Valley West Blvd, Arcata. The vehicle sustained major damage, with property and content loss at \$63,800. The fire also damaged an adjacent parked vehicle and threatened the nearby hotel. The fire was determined to be suspicious.

July Overtime Hours - Career staff covered **216 hours** of OT to maintain minimum staffing at the stations.

Training Highlights – 236.30 hours of training that included employee return to work refresher training, Firefighter tactics and strategy, hose evolutions, pump and drivers training. VLU team trained on communications and wildland incident overview.

Maintenance – 66 hours of station maintenance and upkeep; crews have been focusing on spring-cleaning of the stations and grounds. **90 hours** of vehicle and equipment maintenance. In-house vehicle maintenance has a value of \$11,250 saved.

Fire Prevention Report

Fire Marshal's Office

Hours worked – **90 hours**

Activity

Count

No report submitted at time of printing

.....

R1/R2 Inspection Program

Total Hours – **104.5 hours**

Activity

Count

- R-Occupancy Inspections
 - Results: **20** full compliance / **18** non-compliance

38 Sites / 489 Units

Monthly Administrative Report

Duty Coverage – The four qualified Captains were used to cover the duty officer position. They covered 336 hours of during July.

Budget – At the end of July, the District received what is believed to be the final income statement from the County for FY 19/20. Total tax revenue was down 2% from the mid-year revised budget with the overall revenue only down by .34%. As we anticipated the collection of property tax was down, likely due to the impact the pandemic had on the economy. Salaries & Benefits was slightly over spent by \$7,109 and Service & Supplies coming in under budget by \$76,031. After apparatus loan and the mandatory PERS unfunded liability payments were made, the District still ran a \$215,852 deficit. Staff will be working with the accountant and provide a full report at the September meeting.

Logistics 8291 – The vehicle, while responding to an incident in Samoa, sustained a catastrophic failure of the engine. The vehicle was towed to a repair shop, with the estimate returning at \$4,000 to repair the vehicle. The temporary plan is to use the Utility pickup as a vehicle to haul the logistical equipment.

Water Tender 8258 – Crews found a major water leak coming from the pump on this vehicle. It is currently in service and it is now stored with a dry pump, but can still pump water at an incident. Due to the need for wildland responses, we will be waiting until this winter to assess what it will take and cost to repair this issue. It is likely that the vehicle may need to go out of the area to a fire pump repair center.

Truck 8283 – The truck has been repaired and has returned from Oakdale. The vehicle needed a new alternator and had all batteries replaced. It has returned to active service.

Dispatch – As of August 4, all radio traffic has switched to County Fire Net. This move was mandated by CalFire as a result of the District no longer holding a contract for service. This change has now placed a burden on the all other agencies using County Net due to our increased call volume on that frequency. Additionally, our on-duty crews

are impacted because Dispatch no longer alerts individual stations of an incoming call. They now notify all stations of every call, which is waking crews all night regardless if they need to respond or not. Needless to say, no one is happy about this change.

Board Member Election - Staff is still looking for a community member in Division 1 to file papers for the November election. Currently there are a few feelers out but no commitments.

Revenue Recovery

Insurance Claims

	Last Month		All Year	
Claims Submitted	5	\$2,784.00	29	\$14,336.00
Payments Received By FRUSA	1	\$242.14	12	\$4,892.14
Claims Denied	0	\$0.00	3	\$1,302.00
NON-BILLABLE - (INADEQUATE INFO PROVIDED BY FD)	0	≅ \$0.00	0	≅ \$0.00
Drafts	0	≅ \$0.00	1	≅ \$348.00
Non-Billable (Other)	0	-	3	-
In Progress	4	-	17	-

Inspection Fees Paid

Payments This Month

\$300.00 (2 Invoices)

%

Payments Last Month

\$4,007.50 (25 Invoices)

Payments This Year

\$22,346.25 (134 Invoices)

Payments Last Year

\$42,851.95 (231 Invoices)

Payments This Fiscal Year

\$22,346.25 (134 Invoices)

Payments Last Fiscal Year

\$42,851.95 (231 Invoices)

Billing Status	Count	FD Amount
Open -30	22	\$3448.00
Open -60	1	\$139.00
Open -90	1	\$139.00
Open -90+	0	\$0
Sent to collections	5	\$848.00
<i>Accounts Receivable</i>		\$4574.00



ARCATA VOLUNTEER **Item 11.4**
FIREFIGHTERS ASSOCIATION, INC.
2149 Central Avenue
McKinleyville, California 95519
(707) 825-2000

MONTHLY ACTIVITY REPORT

Date: 08/11/2020
To: Board of Directors, Arcata Fire District
From: Arcata Volunteer Firefighters' Association

- 1) Simpson Family Foundation Grant application submitted 07/28 for 3 Rapid Intervention Team packs with air bottles, and 3 Lithium battery powered Positive Pressure Ventilation fans. Total: \$24,770.62.
- 2) Wal-Mart Grant application submitted for \$5000 to replace classroom chairs resubmitted, approved by store according to manager, awaiting corporate approval.
- 3) Grant application submitted to California Fire Foundation in the amount of \$14,539 for 34 wildland fire shelters to replace the 15-year old ones we currently have. Awards announced by 8/19.
- 4) AVFH participating in Community Committee/Friends of Arcata Fire. Checking account set up 7/28.
- 5) McKinleyville ACE is doing "round up for Arcata Fire" through August. Funds will be provided to AVFA for AFD needs.
- 6) Coast Central Credit Union grant period opened 8/1, closes 8/31. Considering \$5000 request for repairs to Logistics 8291 due to oil leak.
- 7) Firehouse Subs grant opened 7/1, closes 08/19.
- 8) CPR program restarted 7/23 with Covid precautions. Now offering Basic Life Support certification.
- 9) Old Timer's Night and Volunteer nominations/elections put on hold due to Covid-19.