

District Board Members

Blane Maynor - President
Division 1
Nicole Johnson
Division 2
Randy Mendosa
Division 3
Eric Loudenslager - Vice President
Division 4
Jason Akana
Division 5



District Staff

Justin McDonald
Fire Chief
Becky Schuette
Clerk of the Board

Special Board Meeting

June 13, 2023

1:00 PM

Location: *McKinleyville Station Conference Room - 2149 Central Ave., McKinleyville*

AGENDA

CALL TO ORDER

ATTENDANCE & DETERMINATION OF QUORUM

PUBLIC COMMENT/ASSOCIATION REPORTS

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 et seq.) and may be limited to three (3) minutes for any person addressing the Board. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.

DISTRICT BUSINESS

1. Adopt Resolution 23-292 Directing Transfer of Cash from the Humboldt County Treasury Account to the CalTRUST Liquidity Fund
 - a. Attachment 1 - Resolution 23-292
 - b. Attachment 2 - County Fund Ledgers

ADJOURNMENT

Next Regular Board Meeting is scheduled for July 11, 2023, Arcata Downtown Station Classroom, 631 9th Street in Arcata at 5:30 pm.

The Arcata Fire Protection District ("District"), in compliance with the Americans with Disabilities Act ("ADA"), individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, shall make their request by calling (707)825-2000, no later than 48 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority of, or all, the Board in advance of a meeting may be viewed at 2149 Central Avenue, McKinleyville, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Board Secretary, at (707) 825-2000.

The meeting agenda is posted at least 72 hours in advance of regular scheduled meetings, at the following locations:

- District's Headquarters' Building, 2149 Central Avenue, McKinleyville, CA 95519*
- Arcata Downtown Station, 631 9th Street, Arcata, CA 95521*
- Mad River Station, 3235 Janes Road, Arcata, CA 95521*
- The Arcata Fire Protection District website: www.arcatafire.org*

Date: June 19, 2023
To: Board of Directors, Arcata Fire District
From: Justin McDonald, Fire Chief
Subject: Adopt Resolution 23-292 Directing Transfer of Cash from the Humboldt County Treasury Account to the CalTRUST Liquidity Fund

Background

At the December 2022 Regular Board meeting the Board approved opening an account with CalTRUST. Having recently received updated fund registers, Staff has determined the amount of the additional funds received as part of the teeter plan. The amount of \$2,306,037 can now be transferred to CalTRUST. Staff is proposing to move all but approximately \$500,000 from County Treasury to the CalTRUST liquidity fund.

Recommendation

Staff recommends the Board adopt Resolution 23-292 authorizing the transfer of \$2,306,037 held in cash with County Treasury to CalTRUST liquidity fund.

FINANCIAL IMPACT:

- No Fiscal Impact/Not Applicable
- Included in Budget:
- Additional Appropriation Requested:
- Unknown/Not Yet Identified

Alternatives

1. Board discretion

Attachments

- Attachment 1** – Resolution 23-292
- Attachment 2** – County Fund Ledgers



Resolution Number: 23-292

A RESOLUTION OF THE ARCATA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS DIRECTING TRANSFER OF CASH FROM THE HUMBOLDT COUNTY TREASURY ACCOUNT TO THE CALTRUST LIQUIDITY FUND

WHEREAS, the Board of the Arcata Fire Protection District at the December 2022 Regular Board meeting authorized the District to become a participant agency with CalTRUST; and

WHEREAS, the Board of the Arcata Fire Protection District hereby finds it appropriate to transfer \$2,306,037 in operating cash held at the County Treasury General Fund account 2010000 the following amounts into CalTRUST’s Liquidity Fund; and

WHEREAS, The Board of the Arcata Fire Protection District finds it suitable to keep approximately \$500,000 in the County Treasury General Fund account 2010000; and

WHEREAS, the Board of the Arcata Fire Protection District direct the cash be invested in CalTRUST’s Liquidity Fund.

NOW THEREFORE, BE IT RESOLVED THAT, the Board of the Arcata Fire Protection District hereby authorizes the transfer of cash from County Treasury, in the amount of \$2,306,037 to the CalTRUST Liquidity Fund.

ADOPTED, SIGNED AND APPROVED at a duly called meeting of the Board of Directors of the Arcata Fire Protection District by the following polled vote:

- Ayes:
- Nays:
- Abstain:
- Absent:

DATED: June 19, 2023

Signed:

Blaine Maynor, President

Attest:

Becky Schuette, Board Clerk/Secretary

County of Humboldt
Fund Summary
Special Districts-Local Board
As of May 31, 2023

	<u>Cash</u>	<u>Adv. Receivable</u>	<u>Intr. Receivable</u>	<u>Fixed Assets</u>	<u>Prepaid Exp.</u>	<u>Adv. Payable</u>	<u>Checks Payable</u>	<u>Deferred Rev.</u>	<u>Total Revenue</u>	<u>Other Sources</u>
	<u>Impress Cash</u>	<u>Accts Receivable</u>	<u>Inventories</u>	<u>Accum. Depr.</u>	<u>Other Assets</u>	<u>Accts Payable</u>	<u>Accrued Payroll</u>	<u>Other Liabilities</u>	<u>Fund Balance</u>	<u>Total Expend</u>
2010 Arcata Fire Protection Dist										
	2,806,037.78								2,806,037.78	5,994,007.58
										8,831,169.13
2011 AFPD Contingency Designation										
2012 AFPD PERS Designation										56,596.13
2013 AFPD Capital Improvement										188,630.22
Special Districts-Local Board										
	2,806,037.78								2,806,037.78	5,994,007.58
										9,076,395.48

County of Humboldt
Fund Summary
Special Districts-Local Board
As of May 31, 2023

<u>Cash</u>	<u>Adv. Receivable</u>	<u>Intr. Receivable</u>	<u>Fixed Assets</u>	<u>Prepaid Exp.</u>	<u>Adv. Payable</u>	<u>Checks Payable</u>	<u>Deferred Rev.</u>	<u>Total Revenue</u>	<u>Other Sources</u>	
<u>Impress Cash</u>	<u>Accts Receivable</u>	<u>Inventories</u>	<u>Accum. Depr.</u>	<u>Other Assets</u>	<u>Accts Payable</u>	<u>Accrued Payroll</u>	<u>Other Liabilities</u>	<u>Fund Balance</u>	<u>Total Expend</u>	<u>Other Uses</u>