

MINUTES

Regular Board Meeting

July 9, 2024

5:30 p.m.

Location: 631 9th Street, Arcata

Arcata Fire Station Classroom

Board of Directors

Eric Loudenslager (Division 4) - President, Jason Akana (Division 5) - Vice President, Nicole Johnson (Division 2) - Director, Blaine Maynor (Division 1) - Director, Randy Mendosa (Division 3) - Director

CALL TO ORDER

The regular session of the Board of Directors for the Arcata Fire District was called to order by President Eric Loudenslager at 5:30 pm.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by President Loudenslager.

ATTENDANCE AND DETERMINATION OF A QUORUM

The meeting continued with a quorum and the following were present: President Eric Loudenslager, Director Nicole Johnson, Director Blaine Maynor, and Director Randy Mendosa. Vice President Jason Akana was absent.

Additional District administrative staff included Interim Chief Chris Emmons, Assistant Chief Ross McDonald, Board Clerk Katie Hill, and Fire Prevention Specialist Alyssa Alvarez.

APPROVAL OF AGENDA

It was moved to approve the agenda.

Motion: Mendosa; Second: Maynor

Roll Call: Ayes; Johnson, Maynor, Mendosa, Loudenslager. **Absent:** Akana
Motion carries

SPECIAL PRESENTATION

Director Maynor presented business owner, Andrew Jordan, with the District's first-ever Community Service Award.

PUBLIC COMMENT

The following member of the public commented:

Joanne McGarry

Local 4981 – Captain Marcus Lillard summarized the Local 4981 monthly report.

AVFA - President Roy Willis provided AVFA monthly statistics.

CLOSED SESSION

1. Conference with Real Property Negotiators (Gov. Code section 54956.8.)
Property: 631 9th Street, Arcata CA 95521
Agency negotiator: District Counsel, Ryan Plotz
Negotiating parties: Arcata Volunteer Firefighters Association
Under negotiation: Lease agreement for 631 9th Street, Arcata Station

President Loudenslager adjourned to closed session at 5:43 pm.

The meeting was reconvened at 6:25 pm.

Report out of closed session by President Loudenslager; nothing to report.

CONSENT CALENDAR

1. Minutes from June 11, 2024 Regular Meeting
2. Minutes from June 11, 2024 Special Meeting
3. Minutes from June 19, 2024 Special Meeting
4. June 2024 Financial Report
5. Job Description Update to Assistant Chief Job Description
 - a. Attachment 1 – Assistant Chief Job Description Revision
6. Adopt Resolution 24-314, Authorizing the Update of Signers for the Arcata Fire District's Accounts with Redwood Capital Bank, CalTRUST and the County of Humboldt Treasury Accounts
 - a. Attachment 1 – Resolution 24-314
 - b. Attachment 2 – Authorized Signers for Auditor-Controller
7. Update to District Policy 208: Travel Request & Expense Reimbursement
 - a. Attachment 1 – Policy 208 with Updates

Prior to approval of the Consent Calendar, President Loudenslager requested to pull Item 7 to be brought back next meeting for additional changes. Director Mendosa provided comments.

There were no comments from the public or the Board.

It was moved to approve consent calendar items 1 through 6.

Motion: Mendosa; Second: Maynor

Roll Call: Ayes; Johnson, Maynor, Mendosa, Loudenslager. **Absent:** Akana
Motion carries

DISTRICT BUSINESS

1. Review of the Civil Grand Jury Report Titled, "Arcata Fire District – Dwindling Resources = Dwindling Services"

Interim Chief Emmons read his staff note aloud.

President Loudenslager provided comments on his draft response. Other Directors provided comments and feedback.

No motion was made, suggested edits will be made by President Loudenslager and presented at the August Board Meeting.

CORRESPONDENCE & COMMUNICATIONS

1. Public Correspondence
 - a. Thank you card and pictures from McKinleyville Head Start – Captain Marcus Lillard and previous Engineer Ryan Dixon
2. Committee Reports
 - a. Fire Station Ad-Hoc Committee (*Maynor, Akana*) – nothing to report
 - b. AVFA, L4981, AFD Relations Ad-Hoc Committee (*Maynor*) - nothing to report
 - c. FY 2024/25 Budget Committee (*Johnson, Loudenslager*) - nothing to report
 - d. Chief's Evaluation Committee (*Loudenslager, Mendosa*) - nothing to report
3. Fire Chief's Monthly Report – Chief Emmons summarized his monthly report aloud. Fire Prevention Specialist Alvarez provided prevention statistics.
4. Director Matters – Director Mendosa commented.

ADJOURNMENT

President Loudenslager adjourned the meeting at 7:28pm.

The next Regular Meeting is scheduled for August 13, 2024, at the Arcata Downtown Station Classroom, 631 9th Street in Arcata at 5:30 pm.

Respectfully submitted,



Katie Hill,
Clerk of the Board