

MINUTES

*Regular Board Meeting
September 13, 2022
5:30 p.m.*

Location: Remote Via Zoom

Board of Directors

*Randy Mendosa (Division 3) - President, Blaine Maynor (Division 1) - Vice-President,
Nicole Johnson (Division 2) - Director, Eric Loudenslager (Division 4) - Director
David Rosen (Division 5) - Director*

CALL TO ORDER

The regular session of the Board of Directors for the Arcata Fire District was called to order by President Randy Mendosa at 5:30 pm.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance has been suspended during Shelter in Place.

ATTENDANCE AND DETERMINATION OF A QUORUM

The meeting continued with a quorum and the following were present remotely via zoom: President Randy Mendosa, Vice President Blaine Maynor, Director Nicole Johnson, Director Eric Loudenslager, and Director David Rosen.

Additional District administrative staff included Fire Chief Justin McDonald, Assistant Chief Chris Emmons, and Board Secretary Becky Schuette.

APPROVAL OF AGENDA

It was moved to approve the agenda.

Motion: Maynor; Second: Rosen

Roll Call: Ayes; Johnson, Loudenslager, Maynor, Rosen, and Mendosa.

Motion Carries

PUBLIC COMMENT

President Mendosa called for public comments and there were none.

Senior Management Group – Nothing to report.

Local 4981 – Captain Marcus Lillard thanked everyone for their hard work getting the Mad River Station back to full staff and open.

Arcata Volunteer Firefighters Association (AVFA) – Roy Willis, President, reviewed his submitted report.

CONSENT CALENDAR

1. Minutes from August 9, 2022, Regular Meeting
2. August 2022 Financial Report

3. Renewal of Adoption of Resolution 21-247 for an Additional 30 Days, Making Findings Pursuant to Government Code Section 54953, As Amended by Assembly Bill 361, and Authorizing the Continued Use of Virtual Meetings
4. Adoption of Resolution 22-273 with Exhibit A, Approving Disposal of Surplus Equipment & Property

President Mendosa reviewed the consent items aloud and queried if anyone wanted any items pulled. There were no public comments and two Directors had questions, however, no items were pulled.

It was moved to approve the consent calendar.

Motion: Loudenslager; Second: Johnson

Roll Call: Ayes; Johnson, Loudenslager, Maynor, Rosen and Mendosa.

Motion Carries

CORRESPONDENCE & COMMUNICATIONS

1. Public Correspondence – President Mendosa reviewed the correspondence aloud. There were no additional comments from the Board or the public.
2. Committee Reports:
 - a. Arcata Station Committee (*Mendosa, Maynor*) – Nothing to report.
 - b. Arcata General Plan & Gateway Area Plan Committee (*Loudenslager, Mendosa*) – President Mendosa reported that in the next several weeks there was a meeting scheduled with one of the Cal Poly Humboldt Vice President's as well as a separate meeting scheduled with Arcata City Manager, Karen Diemer and the City of Arcata Director of Community Development, David Loya.
 - c. Measure F Committee – Chief McDonald acknowledge the presence of committee member Robin Bailie and advised that the committee will present its findings at the October Regular meeting. He also added that Committee Chair, Nancy Reichard, had attended the re-opening at the Mad River Station and been interviewed by the media.
3. Fire Chief's Monthly Report – Chief McDonald reviewed his monthly report aloud and answered a few questions from the Directors.
4. Director Matters – President Mendosa thanked Director Rosen for his service to the District. He also reported that he had met with Roy Willis, President of the AVFA and invited the other Directors to do the same.

DISTRICT BUSINESS

1. Public Hearing – Adoption of Resolution 22-270 Finalizing the Annual Budget for Fiscal Year 2022/23: Chief McDonald reviewed his staff report. There were no questions to him regarding the Total Revenues, and he went on to review the Total Expenses.

There were several questions from the Directors to the Chief which were asked and answered.

President Mendosa opened the public comment period and there were none.

President Mendosa closed public comment.

It was moved to adopt Resolution 22-270 finalizing the annual budget for Fiscal Year 2022/23.

Motion: Maynor; Second: Loudenslager

Roll Call: Ayes; Johnson, Loudenslager, Maynor, and Mendosa. **Nays;** Rosen
Motion Carries

2. Public Hearing – Adoption of Resolution 22-271, Revising the Schedule of Fees & Charges to Ordinance 09-14: Chief McDonald reviewed his staff note aloud and made his recommendation. He then answered a question from Director Loudenslager.

President Mendosa opened the public comment period and there were none.

President Mendosa closed public comment.

It was moved to adopt Resolution 22-271 a resolution of the Arcata Fire Protection District revising the schedule of fees and charges.

Motion: Loudenslager; Second: Maynor

Roll Call: Ayes; Johnson, Loudenslager, Maynor, Rosen, and Mendosa.
Motion Carries

3. Consider Adoption of Resolution 22-272 Recommending Appointment by the Humboldt County Board of Supervisors: Prior to the meeting, a corrected version of the staff note, and resolution were put out to the public and a copy will be included in the minutes. The incorrect Division (3 instead of 4) was listed for Director Loudenslager on both documents.

Chief McDonald reviewed his staff report aloud and made his recommendation.

There were no comments or questions from the Board or the public.

It was moved to adopt Resolution 22-272, recommending appointment by the Humboldt County Board of Supervisors.

Motion: Maynor; Second: Rosen

Roll Call: Ayes; Maynor, Rosen and Mendosa. **Abstain;** Johnson and Loudenslager
Motion Carries

4. Consider Disposal of the 2010 Chevy Impala And Authorize the Purchase of a Replacement Vehicle: Chief McDonald advised that now that the Impala has been declared surplus and a “total,” it will be repurposed for the use of extrication training by the suppression staff over the next several months.

There was a brief discussion about the State bid process versus the planned purchase of a used vehicle from a used car company. The Chief explained that the window for state bids is short due to the limited amount of new vehicles available, although the cost is better than buying new off the street. Time elements for purchase of specific vehicles the District seeks (Chevy, Dodge, Ford) on the State’s website is unknown and processing time is high. There were no further questions or discussion.

It was moved to authorize the purchase of the replacement vehicle for the 2010 Chevy Impala, not to exceed \$50,000.

Motion: Maynor; Second: Johnson

Roll Call: Ayes; Johnson, Loudenslager, Maynor, Rosen and Mendosa.
Motion Carries

CLOSED SESSIONS

There was no closed session scheduled.

ADJOURNMENT

Following a motion, President Mendosa adjourned the meeting at 6:35 pm.

Motion: Maynor; **Second:** Johnson

The next Regular Meeting is scheduled for **October 11, 2022, at 5:30 pm.**

Respectfully submitted,



Becky Schuette,
Clerk of the Board

Date: September 13, 2022
To: Board of Directors, Arcata Fire District
From: Justin McDonald, Fire Chief
Subject: Consider Adoption of Resolution 22-272 Recommending Appointment by the Humboldt County Board of Supervisors

DISCUSSION:

Staff recently learned that the deadline for filing election papers for the Division 2 & 3 4 expiring terms, had passed, with no persons filing with the Elections Office. Having missed the deadline, staff contacted the incumbent Directors, Johnson and Loudenslager, to determine if this had been an oversight. Both confirmed that they were still interested in serving another four year term and that the deadline had passed as a fluke.

After speaking with the Elections Office, the Clerk to the Board of Supervisors and District Counsel Ryan Plotz, the process for appointment was determined best handled as a Resolution recommendation by the Fire District Board to the Humboldt County Board of Supervisors.

Attached is the Resolution for consideration and review, If approved, it will be submitted to the Humboldt County Board of Supervisors for their consideration and approval for the appointments.

It is also recommended that Directors Johnson and Loudenslager consider abstaining from the vote.

RECOMMENDATION:

Staff recommends the Board consider the information provided, take public comment, discuss and adopt Resolution 22-272.

FINANCIAL IMPACT:

- No Fiscal Impact/Not Applicable
- Included in Budget:
- Additional Appropriation Requested:
- Unknown/Not Yet Identified

ALTERNATIVES:

1. Board discretion

ATTACHMENTS:

- Attachment 1- Resolution 22-272



Resolution Number: 22-272

A RESOLUTION OF THE ARCATA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS TO RECOMMEND APPOINTMENT BY THE HUMBOLDT COUNTY BOARD OF SUPERVISORS

WHEREAS, Nicole Johnson serves as an incumbent for Arcata Fire Protection District Division 2; and

WHEREAS, Eric Loudenslager serves as an incumbent for Arcata Fire Protection District Division 3 4; and

WHEREAS, both Director Loudenslager and Director Johnson desire to continue to serve in their current capacity for another four year term; and

WHEREAS, no person submitted candidacy papers to run for their seats; and

WHEREAS, the Arcata Fire Protection District Board of Directors desires to recommend that the Humboldt County Board of Supervisors appoint Eric Loudenslager and Nicole Johnson to their respective Divisions, pursuant to Elections Code 10515.

NOW THEREFORE, BE IT RESOLVED THAT by the Arcata Fire Protection District Board of Directors that the Fire Chief is hereby recommend the following appointments by the Humboldt County Board of Supervisors:

1. Nicole Johnson to Division 2 of the Arcata Fire Protection District
2. Eric Loudenslager to Division 3 4 of the Arcata Fire Protection District

ADOPTED, SIGNED AND APPROVED at a duly called meeting of the Board of Directors of the Arcata Fire Protection District by the following polled vote:

Ayes:

Nays:

Abstain:

Absent:

DATED: September 13, 2022

Signed:

Randy Mendosa, President

Attest:

Becky Schuette, Board Clerk/Secretary