

BOARD OF DIRECTORS

*Nicole Johnson (Division 2) – President, Randy Mendosa (Division 3) – Vice-President,
Rene Campbell (Division 1) – Director, Elena David (Division 4) – Director,
David Rosen (Division 5) – Director*

Regular Board Meeting

January 14, 2020

5:30 p.m.

***Location: 631 9th Street, Arcata
Arcata Station Classroom***

AGENDA

1) CALL TO ORDER

2) PLEDGE OF ALLEGIANCE

3) ATTENDANCE AND DETERMINATION OF QUORUM

4) APPROVAL OF AGENDA

5) PUBLIC COMMENT

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M Brown Open Meeting Act (Government Code § 54950 et seq.) and may be limited to three (3) minutes for any person addressing the Board. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.

6) CONSENT CALENDAR

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

6.1 Approval of Minutes from December 10, 2019 Regular Meeting **Pg. 4**

6.2 December 2019 Financial Report **Pg. 8**

7) PUBLIC HEARING

These are items of a Quasi-Judicial or Legislative nature. Public comments relevant to these proceedings are invited.

There is no public hearing scheduled.

8) OLD BUSINESS

8.1 Measure R Updates

Pg. 21

9) NEW BUSINESS

- 9.1** Consider Accepting the Fiscal Year 2018-19 Financial Audit Report **Pg. 22**
Attachment 1 – Draft Audit Fiscal Year Ending June 30. 2019 **Pg. 23**
- 9.2** Request for Nominations for Humboldt Local Agency Formation Commission (LAFCo) **Pg. 98**
Attachment 1 – Request for Nominations to Serve on LAFCo **Pg. 100**
Attachment 2 – Special District Member Nomination Form 2020 **Pg. 102**
Attachment 3 – Special District Member Candidate Information Sheet **Pg. 103**
- 9.3** Consider Claim for Damages Filed by Cynthia Turnbull **Pg. 104**
Attachment 1 – Accident Report **Pg. 105**
Attachment 2 – Email Communication with Claim Instructions **Pg. 106**
Attachment 3 – Claim from Cynthia Turnbull **Pg. 107**
Attachment 4 – Communication from Allied Public Risk **Pg. 119**
- 9.4** Consider Establishing a Board Policy and Procedures Manual Review Committee **Pg. 120**

10) CORRESPONDENCE

- 10.1** Thank you notes from Laurel Tree Charter School for the Station Tour – Captain Padula and Firefighter Kadle **Pg. 121**
- 10.2** Thank you to Eliska Crowell for the Holiday Wreath presented to the McKinleyville A Shift and displayed in the business office during the holidays **Pg. 123**
- 10.3** Thank you from Kid Street Learning Center in Santa Rosa **Pg. 124**
- 10.4** Thank you from Rachel W. **Pg. 126**
- 10.5** Thank you from Coastal Grove Charter School – Captain Padula & Firefighter Gordinier **Pg. 127**
- 10.6** Merry Christmas cards from the Arcata Christian School **Pg. 130**
- 10.7** Thank you from Arcata Main Street for assistance (Becky Schuette) and participation Captain John Evenson and Firefighters Russell Kadle & Alex Sutter) with Trick-or-Treat on the Plaza **Pg. 133**
- 10.8** Thank you from the District to the local Target for the issuance of two \$500 gift cards to be used for disaster preparedness – Battalion Chief Campbell

11) MONTHLY ACTIVITY REPORTS

- 11.1** Chief's Report **Pg. 134**
- 11.2** Committee Reports
- 11.3** Director Matters
- 11.4** Bargaining Group & Association Reports **Pg. 138**

12) CLOSED SESSIONS

At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.

There is no closed session scheduled.

13) ADJOURNMENT

Next Regular Board Meeting is scheduled for **February 11, 2020 at 5:30 pm. Arcata Station Classroom.**

Prepared by: *Becky Schuette, Clerk of the Board*

The Arcata Fire Protection District ("District"), in compliance with the Americans with Disabilities Act ("ADA"), individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, shall make their request by calling (707)825-2000, no later than 48 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed at 2149 Central Avenue, McKinleyville, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Board Secretary, at (707) 825-2000.

The meeting agenda is posted at least 72 hours in advance of regular scheduled meetings, at the following locations:

- *District's Headquarters' Building, 2149 Central Avenue, McKinleyville, CA 95519*
- *Arcata Downtown Station, 631 9th Street, Arcata, CA 95521*
- *Mad River Station, 3235 Janes Road, Arcata, CA 95521*
- *The Arcata Fire Protection District website: www.arcatafire.org*