

## MINUTES

### *Regular Board Meeting*

*August 13, 2024*

*5:30 p.m.*

*Location: 631 9<sup>th</sup> Street, Arcata*

*Arcata Fire Station Classroom*

### **Board of Directors**

*Eric Loudenslager (Division 4) - President, Jason Akana (Division 5) - Vice President, Nicole Johnson (Division 2) - Director, Blaine Maynor (Division 1) - Director, Randy Mendosa (Division 3) - Director*

### CALL TO ORDER

The regular session of the Board of Directors for the Arcata Fire District was called to order by President Eric Loudenslager at 5:30 pm.

### PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by President Loudenslager.

### ATTENDANCE AND DETERMINATION OF A QUORUM

The meeting continued with a quorum and the following were present: President Eric Loudenslager, Vice President Jason Akana, Director Nicole Johnson, Director Blaine Maynor, and Director Randy Mendosa.

Additional District administrative staff included Chief Chris Emmons, Assistant Chief Ross McDonald, Board Clerk Katie Hill, and Fire Prevention Specialist Alyssa Alvarez.

### APPROVAL OF AGENDA

It was moved to approve the agenda.

**Motion:** Mendosa; Second: Akana

**Roll Call: Ayes;** Akana, Johnson, Maynor, Mendosa, Loudenslager. **Absent:** None  
Motion carries

### SPECIAL PRESENTATION

President Loudenslager verbally issued the Oath of Office to Chief Chris Emmons.

### PUBLIC COMMENT

The following members of the public commented:

Joanne McGarry of Arcata

Brian Anderson of Redway

Local 4981 – Captain Tony Freeman summarized the Local 4981 monthly report and spoke about a newly created District policy review group that will be reviewing District policies.

AVFA - President Roy Willis provided AVFA monthly statistics.

## **CLOSED SESSION**

1. Conference with Real Property Negotiators (Gov. Code section 54956.8.)  
Property: 631 9<sup>th</sup> Street, Arcata CA 95521  
Agency negotiator: *District Counsel, Ryan Plotz*  
Negotiating parties: *Arcata Volunteer Firefighters Association*  
Under negotiation: *Lease agreement for 631 9<sup>th</sup> Street, Arcata Station*

President Loudenslager adjourned to closed session at 5:46 pm.

The meeting was reconvened at 6:19 pm.

Report out of closed session by President Loudenslager; nothing to report.

## **CONSENT CALENDAR**

1. Minutes from July 9, 2024 Regular Meeting
2. July 2024 Financial Report
3. Update to District Policy 208: Travel Request & Expense Reimbursement
  - a. Attachment 1 – Policy 208 with Updates There were no comments from the public or the Board.

It was moved to approve consent calendar items.

**Motion:** Akana; Second: Johnson

**Roll Call: Ayes;** Akana, Johnson, Maynor, Mendosa, Loudenslager. **Absent:** None  
Motion carries

## **DISTRICT BUSINESS**

### **1. Review of the Board's Response to the Civil Grand Jury Report Titled, "Arcata Fire District – Dwindling Resources = Dwindling Services"**

President Loudenslager reviewed his staff note aloud.

There were no comments from the public.

There was a discussion between Board members. It was recommended to provide a cover letter to accompany the Board's response and post both documents on the District's website.

No motion was made.

### **2. Review the Proposed Community and Internal Surveys for the Community Risk Assessment and Standards of Cover Expenditure**

Chief Emmons read his staff note aloud.

Directors asked questions and provided comments and feedback.

There were no comments from the public.

The Board was directed to provide feedback to the Chief or Business Manager by August 20, 2024.

## **CORRESPONDENCE & COMMUNICATIONS**

1. Public Correspondence
  - a. Thank you letter and pictures from Arcata Elementary School – Captain Evan Gibbs and Engineer Tyler Sung
  - b. Thank you card from Redwood Day Camp – Captain Evan Gibbs and Engineer Ja'Shawn Fields
2. Committee Reports
  - a. Fire Station Ad-Hoc Committee (*Maynor, Akana*) – nothing to report
  - b. AVFA, L4981, AFD Relations Ad-Hoc Committee (*Maynor*) – nothing to report
  - c. FY 2024/25 Budget Committee (*Johnson, Loudenslager*) – nothing to report
  - d. Chief's Evaluation Committee (*Loudenslager, Mendosa*) – nothing to report
3. Fire Chief's Monthly Report – Chief Emmons reviewed his staff note, providing additional comments on incidents for a busier than normal month. Directors provided comments and asked questions.
4. Director Matters – there were none.

## **ADJOURNMENT**

Following a motion by Director Akana and a second by Director Mendosa, President Loudenslager adjourned the meeting at 7:06pm.

The next Regular Meeting is scheduled for September 10, 2024, at the Arcata Downtown Station Classroom, 631 9<sup>th</sup> Street in Arcata at 5:30 pm.

Respectfully submitted,



Katie Hill,  
Clerk of the Board