

### District Board Members

Blane Maynor  
Division 1  
Nicole Johnson - President  
Division 2  
Randy Mendosa - Vice President  
Division 3  
Vacant  
Division 4  
David Rosen  
Division 5



### District Staff

Justin McDonald  
Fire Chief  
Becky Schuette  
Clerk of the Board

# Regular Board Meeting December 14, 2021 5:30 PM Location: *Remote Via Zoom*

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Special Notice On September 16, 2021, Governor Newsom signed AB 361, which modified the Brown Act to allow for teleconferencing participation at local legislative body public meetings during a proclaimed state of emergency. As urgency legislation, this law took effect immediately. Pursuant to Government Code §54953(e)(1)(B), the Arcata Fire Protection District will conduct its October 12, 2021 meeting by Zoom. Therefore, Directors, staff and members of the public will attend this meeting via teleconference, as provided below.

You may join from a smart device or computer by copy and pasting this link into your web browser: <https://us02web.zoom.us/j/551748203>  
Meeting ID: 551 748 203

## AGENDA

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### CALL TO ORDER

1. Administration of Oath of Office to Board Member Pg. 4
  - a. Attachment - Notice of Appointment to Division 4, Eric Loudenslager Pg. 5

PLEDGE OF ALLEGIANCE - Suspended for virtual meetings

### ATTENDANCE & DETERMINATION OF QUORUM

### APPROVAL OF AGENDA

### PUBLIC COMMENT/ASSOCIATION REPORTS

Pg. 7

*Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 et seq.) and may be limited to three (3) minutes for any person addressing the Board. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.*

- Senior Management Group
- Local 4981
- Arcata Volunteer Firefighters Association Pg. 8

**CONSENT CALENDAR** Pg. 9

*Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.*

1. Minutes from November 9, 2021, Regular Meeting Pg. 10
2. Minutes from November 15, 2021, Special Meeting Pg. 22
3. November 2021 Financial Report Pg. 24
4. Renewal of Adoption of Resolution 21-247 for an Additional 30 Days, Making Findings Pursuant to Government Code Section 54953, As Amended by Assembly Bill 361 and Authorizing the Continued Use of Virtual Meetings Pg. 36
  - a. Attachment 1 - Resolution 21-247 Pg. 37
5. Adopt Resolution 21-249, with Exhibit A, Approving the Schedule of Dates, Time, and Location for the 2022 Regular Board Meetings Pg. 40
  - a. Attachment 1 - Resolution 21-249 with Exhibit A Pg. 41
6. Adopt Resolution 21-250 with Exhibit A Approving Disposal of Surplus Equipment and Supplies Pg. 43
7. Claim for Damages Filed by Julianna Solomon Pg. 45
  - a. Attachment 1 - Damage Claim from Julianna Solomon Pg. 46

**CORRESPONDENCE & COMMUNICATIONS** Pg. 48

1. Public Correspondence
2. Committee Reports
  - a. Fire Chief's Evaluation Committee
  - b. Arcata Station Rent Committee
3. Fire Chief's Monthly Report Pg. 49
4. Director Matters

**DISTRICT BUSINESS** Pg. 57

1. Receive the Final Report from CalMuni Advisors Regarding the Unfunded Accrued Liability (UAL) Refinance and Adopt Resolution 21-251 with Exhibit A, UAL Pension Management Policy Time Set for 6:00 pm Pg. 58
  - a. Attachment 1 - PowerPoint Presentation Slides Pg. 61
  - b. Attachment 2 - Resolution 21-251 with Exhibit A Pg. 74
2. Consider Appointing a Temporary Replacement Member to the Ad Hoc Committee to Act as District Representatives for the Possible Acquisition of the Arcata Station Pg. 83
3. **CLOSED SESSION: Time Set for 6:30 pm.** Conference with Real Property Negotiators (Gov. Code Section 54956.8) Pg. 84

Property: *APN: 021-041-002-000, 631 9<sup>th</sup> Street, Arcata*

Agency Negotiators: *Director Nicole Johnson and Director Randy Mendosa*

Under Negotiation: *Price and Terms of Payment*
4. Consider Establishing a Capital Assets Improvement and Maintenance Plan and Updating the Vehicle Replacement Policy Pg. 85
  - a. Attachment 1 - Fire Station Long Term Capital Improvement Plan Pg. 86
  - b. Attachment 2 - Fire Station Long Term Maintenance Plan Pg. 90
  - c. Attachment 3 - Vehicle Replacement Policy Pg. 91
  - d. Attachment 4 - Vehicle Replacement Schedule Pg. 93
5. Election of New Board Officers for 2022 Pg. 94
6. Consider the Possibility of the Annexation of the Upper Jacoby Creek Community and Fickle Hill Area Into the Fire District Pg. 95
  - a. Attachment 1 - County Fire Services Map Pg. 97

b. Attachment 2 - Arcata Goodwill Response Area Map	Pg. 98
c. Attachment 3 - Tax Exchange Agreement Chart	Pg. 99
7. Consider Accepting the Fiscal Year 2021-21 Audit	Pg. 101
a. Attachment 1 - Audit Report Fiscal Year End June 30-2021	Pg. 102
8. Fiscal Year End 2020-21 Final Report	Pg. 178
a. Attachment 1 - Fiscal Year End 2020-21 Budget	Pg. 179
9. Consideration of a Mandatory Covid-19 Vaccination Policy	Pg. 186
a. Attachment 1 - Draft Covid Vaccination Policy Version 1	Pg. 188
b. Attachment 2 - Draft Covid Vaccination Policy Version 2	Pg. 197

### CLOSED SESSIONS

*At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.*

1. Conference with Labor Negotiator (Gov. Code Section 54957.6)  
Employee Organization: *Local 4981*  
Agency designated representative: *District Counsel Jack Hughes*
2. Conference with Labor Negotiator (Gov. Code Section 54957.6)  
Employee Organization: *Senior Management Group*  
Agency designated representative: *District Counsel Jack Hughes*
3. Public Employee Performance Evaluation (Gov. Code Section 54956.7)  
Title: *Fire Chief*

### ADJOURNMENT

Next Regular Board Meeting is scheduled for January 11, 2022, at 5:30 pm.

Prepared by: *Becky Schuette, Clerk of the Board*

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*The Arcata Fire Protection District ("District"), in compliance with the Americans with Disabilities Act ("ADA"), individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, shall make their request by calling (707)825-2000, no later than 48 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority of, or all, the Board in advance of a meeting may be viewed at 2149 Central Avenue, McKinleyville, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Board Secretary, at (707) 825-2000.*

*The meeting agenda is posted at least 72 hours in advance of regular scheduled meetings, at the following locations:*

- *District's Headquarters' Building, 2149 Central Avenue, McKinleyville, CA 95519*
- *Arcata Downtown Station, 631 9<sup>th</sup> Street, Arcata, CA 95521*
- *Mad River Station, 3235 Janes Road, Arcata, CA 95521*
- *The Arcata Fire Protection District website: [www.arcatafire.org](http://www.arcatafire.org)*