

MINUTES

*Regular Board Meeting
November 8, 2022
5:30 p.m.*

Location: Remote Via Zoom

Board of Directors

*Randy Mendosa (Division 3) - President, Blaine Maynor (Division 1) - Vice-President,
Nicole Johnson (Division 2) - Director, Eric Loudenslager (Division 4) - Director
David Rosen (Division 5) - Director*

CALL TO ORDER

The regular session of the Board of Directors for the Arcata Fire District was called to order by President Randy Mendosa at 5:31 pm.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance has been suspended during Shelter in Place.

ATTENDANCE AND DETERMINATION OF A QUORUM

The meeting continued with a quorum and the following were present remotely via zoom: President Randy Mendosa, Vice President Blaine Maynor, Director Nicole Johnson, Director Eric Loudenslager, and Director David Rosen.

Additional District administrative staff included Assistant Chief Chris Emmons, and Board Secretary Becky Schuette. Fire Chief Justin McDonald was absent.

APPROVAL OF AGENDA

Prior to approval of the agenda, the Board Secretary pointed out an error at the end of the agenda document. The date for the next meeting should read December 13, 2022.

It was moved to approve the agenda with the noted correction.

Motion: Maynor; Second: Johnson

Roll Call: Ayes; Johnson, Loudenslager, Maynor, Rosen and Mendosa.

Motion Carries

PUBLIC COMMENT

President Mendosa called for public comments and there were none.

Senior Management Group – Nothing to report.

Local 4981 – Nothing to report

Arcata Volunteer Firefighters Association (AVFA) – Dave White filling in for Roy Willis, reviewed the submitted report.

CONSENT CALENDAR

1. Minutes from October 11, 2022, Regular Meeting
2. Minutes from the October 26, 2022, Special Meeting
3. October 2022 Financial Report

4. Renewal of Adoption of Resolution 21-247 for an Additional 30 Days, Making Findings Pursuant to Government Code Section 54953, As Amended by Assembly Bill 361, and Authorizing the Continued Use of Virtual Meetings
5. Adoption of Resolution 22-275 with Exhibit A, Authorizing the Destruction of Certain Fire District Records
6. Adoption of Resolution 22-276 with Exhibit A, Approving Disposal of Surplus Equipment and Supplies

President Mendosa reviewed the consent items aloud and queried if anyone wanted any items pulled. There were no comments from the Board or the public.

It was moved to approve the consent calendar.

Motion: Loudenslager; Second: Johnson

Roll Call: Ayes; Johnson, Loudenslager, Maynor, Rosen and Mendosa.

Motion Carries

CORRESPONDENCE & COMMUNICATIONS

1. Public Correspondence – President Mendosa reviewed the correspondence aloud. There were no additional comments from the Board or the public.

The Chief's monthly report was called prior to committee reports.

3. Fire Chief's Monthly Report – Assistant Chief Emmons reviewed the Chief's monthly report on the Chief's behalf.

2. Committee Reports:

- a. Arcata Station Committee (*Mendosa, Maynor*) – Nothing to report.
- b. Arcata General Plan & Gateway Area Plan Committee (*Loudenslager, Mendosa*) – Director Loudenslager reported:

There had been a Gateway plan and the Arcata Planning Commission Meeting in October. The Chief will be planning a PowerPoint for an upcoming meeting presentation to provide information for building height determination, staffing and equipment challenges as well as water supply and access. Meeting date unknown.

Cal Poly – The Draft Environmental Impact Report (DEIR) had been issued indicating, in summary, that the plan effects on the District would be less than significant. Plan West will be assisting the District with a Letter of Response to be given to the University as an official response to the DEIR. The previously submitted letter to Cal Poly urging Standards of Coverage has received no response. When the Plan West letter is ready it will be brought back to the entire Board.

4. Director Matters – Director Maynor thanked the AVFA and staff who have helped install the address placards.

DISTRICT BUSINESS

1. Public Hearing – Adoption of the 2022 California Fire Code Via Ordinance 22-21:

The public hearing was opened by President Mendosa at 5:53 pm.

Assistant Chief Emmons reviewed the staff report aloud.

There were a few questions and some discussion regarding the bullet points affecting residential as well as commercial new builds, Knox boxes and sprinklers.

There were no public comments.

President Mendosa closed the Public Hearing at 6:01 pm.

It was moved to approve the Fire Protection District adopting Ordinance 22-21, adopting the 2022 Fire Code.

Motion: Maynor; Second: Loudenslager

Roll Call: Ayes; Johnson, Loudenslager, Maynor, Rosen and Mendosa.

Motion Carries

2. Consider the Schedule to Set the Dates and Time for the Regular Board Meetings for the 2023 Calendar Year: Board Secretary Schuette briefly explained the staff note points, advising that the District will be returning to in-person meetings after the first of the year.

There were no public comments.

There was a brief question by Director Maynor and a comment from President Mendosa indicating a request staff bring alternate format options for in person meetings. This would potentially allow for better public attendance and also District transparency.

This item was for information only, no action was taken. It will be an agenda item for the December Regular meeting.

3. Consider Approval of an Overhire Engineer Position: Assistant Chief Emmons reviewed the staff report allowed.

There were several questions from the Directors regarding freezing a position, succession planning and limiting future candidates.

Captain Lillard spoke about historical promotional opportunities from internal candidates.

There were no further public comments or questions from the Board.

It was moved to approve the overhire position for the engineer and direct staff to develop a side letter with Senior Management Group to accommodate the change in the duty rotation.

Motion: Johnson; Second: Maynor

Roll Call: Ayes; Johnson, Loudenslager, Maynor, Rosen and Mendosa.

Motion Carries

CLOSED SESSIONS

There was no closed session scheduled.

ADJOURNMENT

Following a motion, President Mendosa adjourned the meeting at 6:26 pm.

Motion: Johnson; Second: Maynor

The next Regular Meeting is scheduled for **December 13, 2022, at 5:30 pm.**

Respectfully submitted,



Becky Schuette,
Clerk of the Board